

## Work Performance Coursework Assessment Record

**ASSESSOR to complete**

### General information about this coursework task

VCE VET program	VCE VET		
Student name		Student number	
School name		School number	
RTO name		RTO number	
Assessor name		Assessor signature	

### Achievement of unit(s) of competency

**VCE VET Units 3 and 4**

Unit code	Unit of competency title	Achievement (circle)	
		N	S
		N	S
		N	S
		N	S
		N	S

S = competent  
N = not yet competent

**Do not complete unless the student has achieved 'S' for all units of competency in this task.**

### Level of performance on the task

Scoring criteria	Level of performance (score)				
	Record the level of performance the student has demonstrated on this task. Record the ratings for each criterion.				
	1 Competent	2	3 Proficient	4	5 Advanced
Application of underpinning knowledge	1	2	3	4	5
Communication, language and interpersonal skills	1	2	3	4	5
Techniques and processes	1	2	3	4	5
Work organisation	1	2	3	4	5
Supervision and performance of work tasks	1	2	3	4	5
<b>Total</b>	<b>/25</b> (Add up the ratings for each criterion.)				