

Application for enrolment in Chinese Language, Culture and Society Units 3 and 4 in 2018

Please print clearly and in **CAPITAL LETTERS**. This form should be submitted to Student Records and Results, VCAA by **Friday 20 October 2017 via fax (03) 9032 1591** or post (Level 7, 2 Lonsdale Street, Melbourne VIC 3000).

It is to be completed by all students who wish to enrol in Chinese Language, Culture and Society Units 3 in 2018. The completed form must be returned to the home school for the required endorsement by the principal.

If the information supplied on this form is found to be incorrect, the applicant's eligibility for Second Language enrolment will be denied.

COLLECTION NOTICE The Victorian Curriculum and Assessment Authority (VCAA) is a statutory authority continued under the *Education and Training Reform Act 2006 (Vic)*. The VCAA collects the information requested in this form, which includes personal information as defined in section 3 of the *Privacy and Data Protection Act 2014 (Vic)*, for the purpose of facilitating an application for a student to enrol in Chinese Second Language (CSL) or Chinese Second Language Advanced (CSLA). The information collected in this form will be disclosed to and used by relevant VCAA employees and/or contractors in the VCAA Student Records and Results Unit for and in connection with the abovementioned purpose and will not otherwise be used or disclosed by the VCAA, except with the consent of the relevant individual, or if the VCAA is required or otherwise authorised by law to do so. When an individual's personal information is provided to the VCAA by a third party, the VCAA requests that the individual is made aware their personal information will be or has been provided to the VCAA, the purpose for which it will be or was provided and to whom it will be or is likely to be disclosed. If the requested information is not provided, the student named on this form will not be able to be enrolled in CSL or CSLA Units 3 and 4. An individual may request access to personal information the VCAA holds about them, and request its correction if inaccurate. To do so please contact VCAA Student Records and Results Unit on 9032 1742. The VCAA Privacy Policy can be found at: www.vcaa.vic.edu.au/Pages/aboutus/policies/privacypolicy.aspx.

VCAA Student number Female Male

SECTION 1: PRINCIPAL'S DECLARATION

To be completed by the principal of the home school for this student.

I certify that the student has been provided with a copy of the eligibility criteria for Chinese Language, Culture and Society Units 3 and 4 and that the information attached is true and correct to the best of my knowledge.

This student is recommended as eligible for enrolment in Chinese Language, Culture and Society.

or

This student is recommended as eligible for enrolment in Chinese Second Language.

Principal's name

Principal's signature Date

Home school

VCAA school number

Assessing school

VCAA school number

SECTION 2: CERTIFICATION BY STUDENT AND PARENT/GUARDIAN

Please complete the following checklist about the information you have provided before you sign this declaration.

Part 1 I understand that I may be asked to supply proof of my residence in any country and proof of my education in a language other than Chinese.
(All supporting documentation must be in English or translated into English by a recognised translation authority or agency. If you require translation, contact the National Accreditation Authority for Translators and Interpreters Ltd (NAATI) on 1300 557 470 or (03) 9642 3301.)

To expedite the processing of this application I have attached the proof to this form.
(If the VCAA does not have clear information about the educational background or period of residence of the applicant, the processing of the application will be delayed.)

Part 2 I understand that if it is shown that I **am not eligible**, my application for Chinese Language, Culture and Society will be considered for eligibility in Chinese Second Language.

Part 3 I certify that the following information is correct to the best of my knowledge.

Student surname

Student first name

Student signature Date

Parent/Guardian surname

Parent/Guardian first name

Parent/Guardian signature Date

SECTION 3: STUDENT'S PERSONAL INFORMATION

This information and supporting proof will be used to verify the information provided in Sections 4, 5 and 6.

Country of birth Date of arrival in Australia (If born overseas) / /

Date of birth / /

If you have lived in a country other than Australia for more than a total of six months, you are required to provide a copy of your passport with entry and exit stamps clearly visible. If you have not lived overseas for more than six months, you are required to provide a copy of your birth certificate (including Australian born students).

Document provided: Passport Birth certificate

Which of the following best describes your VCE enrolment in 2018? (tick one only)

Full-time Year 12 Full-time Year 11 Other (please specify)

SECTION 4: RESIDENCE

Have you lived in one of these countries or regions for more than a total of six months?

No (go to Section 5B)
 Yes (answer the following and complete Section 5B)

Indicate the country/region with a tick in the relevant box and provide the number of months of residence.

China Taiwan Hong Kong Macau

Period of residence (months)

SECTION 5: EDUCATION

5A Did you attend a kindergarten, preschool or school in the countries/regions indicated in Section 4?

No (go to Section 5B)
 Yes – provide details of each school if the language of instruction was not Chinese. For education in schools where Chinese was the medium of instruction go to Section 5B.

Name of School

Location

Language of instruction Total period of time

Name of School

Location

Language of instruction Total period of time

If you declare that you have been educated in a school where the medium of instruction was not Chinese, you are required to provide proof in the form of school reports, an official letter from the school or a statement from the Ministry of Education in the relevant country, region or state.

Indicate which documents you have provided, then complete Section 5B.

School report from

Official Letter from school

Statement from Ministry of Education from

5B Have you studied in a kindergarten, preschool or school (in any country) where the medium of instruction was Chinese?

No (go to Section 6)

Yes – provide details of each school and complete Section 6.

Name of school

Location

Language of instruction **Total period of time**

Name of school

Location

Language of instruction **Total period of time**

SECTION 6: EDUCATIONAL AND RESIDENCE HISTORY

Complete using CAPITAL LETTERS. Each box must be filled. If you have no information to put in a box, write 'NIL'.

In Column 1 write the month in which your period of education started at the full-time day school. For example, if you started in August 2006, write 08/2006. If you attended more than one full-time day school in any one year, provide starting month and name of school for each.

Non-attendance or absence from school in any year, or part-year, will not be accepted as grounds for eligibility unless accompanied by official documentation (evidence may be a statement from a local education authority or other formal source).

In Column 5 indicate the language of instruction at your full-time day school. This means the language most commonly used by teachers during classes.

Month/Year (1)	Country of residence (2)	Name of your full-time day school (3)	Grade level (4)	Language of school instruction (5)
/2017				
/2016				
/2015				
/2014				
/2013				
/2012				
/2011				
/2010				
/2009				
/2008				
/2007				
/2006				
/2005				
/2004				
/2003				