

**VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY**

**OUTCOME OF RECOMMENDATIONS**

**BOARD MEETING 05/08**

**Wednesday 17 September 2008**

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**Item No. & Resolution**

**3 MINUTES**

The minutes of the meeting No. 04/08 June 2008 were accepted as a true and accurate record of the proceedings.

**Decision: VCAA 05/08/680**

**4 MATTERS ARISING FROM THE MINUTES**

The Board approved Tony Larkin's appointment to the Audit Committee.

**Decision: VCAA 05/08/681**

**5 CHAIR'S REPORT**

The Board noted the out-of-session Executive Committee decision.

**Decision: VCAA 05/08/682**

The Board noted the report.

**Decision: VCAA 05/08/683**

**6 CHIEF EXECUTIVE OFFICER'S REPORT**

The Board noted the report.

**Decision: VCAA 05/08/684**

**7 BOARD BUSINESS ITEMS**

**7.1 VCAA Strategy map and Activity scorecard 2008 - 2011**

The Board endorsed:

- (i) the key VCAA strategies and activities as shown in the VCAA Strategy map for 2008-2011, subject to the changes resulting from the Audit Committee review.
- (ii) the VCAA strategy and activity scorecard 2008-09 as appropriate for the VCAA statutory reporting process, subject to the changes resulting from the Audit Committee review.

**Decision: VCAA 05/08/685**

## **7.2 Draft Annual Report 2007- 08**

The Board noted the second pages draft of the VCAA Annual Report 2007-08.

**Decision: VCAA 05/08/686**

## **7.3 June Examinations Report**

The Board noted the report on the 2008 June Examinations.

**Decision: VCAA 05/08/687**

## **7.4 Draft VCAA Board and Committee meeting schedule 2009**

The Board endorsed the 2009 Board and Committee schedule, subject to changes proposed by Board members.

**Decision: VCAA 05/08/688**

## **7.5 Report on Financial Delegations 2008-09**

The Board noted the report on Financial Delegations 2008-09.

**Decision: VCAA 05/08/689**

## **7.6 Key findings on the 2008 National Assessment Program – Literacy and Numeracy (NAPLAN) Summary Report**

The Board noted the key findings of the 2008 NAPLAN Summary.

**Decision: VCAA 05/08/690**

# **8 BOARD COMMITTEES**

## **8.1 P-10 Curriculum and Assessment Committee**

The Board noted that there was no meeting held 27 August.

**Decision: VCAA 05/08/691**

## **8.2 Post Compulsory Curriculum and Assessment Committee**

The Board noted the unconfirmed minutes of the meeting held 27 August 2008.

**Decision: VCAA 05/08/692**

### **8.2.1 Accreditation Schedule for VCE studies expiring 2010**

The Board approved the VCE curriculum review and accreditation schedule for studies expiring in 2010, including that:

- (i) VCE Agricultural and Horticultural Studies and Information Technology proceed into major review in 2009.
- (ii) VCE Food and Technology and Religion and Society proceed into minor review in 2009.
- (iii) The accreditation periods for VCE Mathematics studies (Foundation Mathematics, General Mathematics, Further Mathematics, Mathematical Methods (CAS) and Specialist Mathematics), History, International Politics, Systems Engineering, Accounting and the LOTEs be extended by 12 months from 31 December 2010 to 31 December 2011.

**Decision: VCAA 05/08/693**

### **8.2.2 Extension Studies Program 2009**

The Board approved the inclusion of new university subjects in the Extension Studies program.

**Decision: VCAA 05/08/694**

### **8.2.3 2009 VCE Examination timetable**

The Board approved the proposed 2009 VCE Written Examination Timetables, including Option 1 for the October/November examination period.

**Decision: VCAA 05/08/695**

### **8.2.4 VCE Religion and Society – Proposal to amend Study Design**

The Board approved the stated amendment to the Study Design for VCE Religion and Society and that this change takes effect from 1 January 2009 until the accreditation period expires.

**Decision: VCAA 05/08/696**

### **8.2.5 VCAL Literacy and Numeracy Skills Curriculum Planning Guides**

The Board endorsed:

- (i) the revised Curriculum Planning Guide Literacy and Numeracy Skill Strands – Literacy Units and Curriculum Planning Guide Literacy and Numeracy Skill Strands – Numeracy Units.
- (ii) that the VCAA notify the VRQA of the revised Curriculum Planning Guide Literacy and Numeracy Skill Strands – Literacy Units and Curriculum Planning Guide Literacy and Numeracy Skill Strands – Numeracy Units.

**Decision: VCAA 05/08/697**

### **8.2.6 Revised VCE VET Applied Fashion Design and Technology program**

The Board approved the revised VCE VET Applied Fashion Design and Technology program, with the VCAA to notify the VRQA that the revised program will be implemented in 2009.

**Decision: VCAA 05/08/698**

### **8.2.7 Revised VCE VET Equine Industry program**

The Board approved the revised VCE VET Equine Industry program, with the VCAA to notify the VRQA that the revised program will be implemented in 2009.

**Decision: VCAA 05/08/699**

### **8.2.8 Revised VCE VET Hospitality program**

The Board approved the revised VCE VET Hospitality program, with the VCAA to notify the VRQA that the revised program will be implemented in 2007.

**Decision: VCAA 05/08/700**

## **8.3 National Curriculum State Reference Group**

The Board note the unconfirmed minutes of the meeting held 08 September 2008.

**Decision: VCAA 05/08/701**

#### **8.4 Early Learning and Development Framework 0-8 Steering Committee**

The Board noted the unconfirmed minutes of the meeting held 01 September 2008.

**Decision: VCAA 05/08/702**

#### **8.5 Audit Committee**

The Board noted that an oral report of the meeting held 25 August 2008 could not be provided, with the Board to receive an electronic copy of a report of the meeting when it is available.

**Decision: VCAA 05/08/703**

##### **8.5.1 VCAA Statutory Accounts 2007- 08**

The Board:

- (i) noted the statutory accounts, as subject to final auditor general approval.
- (ii) authorised the Chair, CEO and CFO to sign the statutory accounts on behalf of the Board.
- (iii) authorised the Chair Peter McPhee and the CEO John Firth to sign the risk management attestation for 2007/08 on the basis of evidence contained within the risk attestation plan.

**Decision: VCAA 05/08/704**