



## Signing up for 2012 VCE Results Analysis PD or VCE School Leaders Briefings using TRUMBA

Registrations for both PD sessions, **VCE School Leaders** and **Analysing your Schools VCE Results** can be accessed through this calendar.

**Important Note:** If you wish to attend **both** the 'VCE Results Analysis PD' and 'VCE School Leaders Briefings' you need to register for **each session**.

- Click on the link below to the TRUMBA calendar for VCAA PD.  
(Ctrl key and click)  
<http://www.trumba.com/calendars>
- Once the calendar is open, if it doesn't look like the one below, change the 'View' from *Month* to **Table** on the calendar. (See orange arrow in Figure 1)

**VCAA Professional Development » VCAA Professional Development Sessions**  
Updated November 2, 2011

March 2012

Date	Time	Event	Location
<input type="checkbox"/> 01/03/2012	9:30am	Analysing Your Schools VCE Results <a href="#">Sign Up</a>	Bairnsdale Community College Delmahoy & Service St Bairnsdale
<input type="checkbox"/> 02/03/2012	1pm	VCE School Leaders Briefings	Lowanna Secondary College Newark Ave, Newborough Vic 3825
<input type="checkbox"/> 06/03/2012	9:30am	Analysing Your Schools VCE Results <a href="#">Sign Up</a>	Oberon Primary School 28 Dorothy Avenue Belmont VIC No parking on site
<input type="checkbox"/> 06/03/2012	9:30am	VCE School Leaders Briefings <a href="#">Sign Up</a>	Oberon Primary School Dorothy Ave Belmont Vic 3216
<input type="checkbox"/> 06/03/2012	1pm	Analysing Your Schools VCE Results <a href="#">Sign Up</a>	Oberon Primary School 28 Dorothy Avenue Belmont VIC No parking on site
<input type="checkbox"/> 06/03/2012	1pm	VCE School Leaders Briefings <a href="#">Sign Up</a>	Oberon Primary School Dorothy Ave Belmont Vic 3216

Hosted calendar powered by **TRUMBA** Active Calendar Services

Figure: 1

- The Professional Development sessions for **VCE School Leaders** and **Analysing your Schools VCE Results** are shown.



VCAA Professional Development » VCAA Professional Development Sessions

Updated November 2, 2011

March 2012

View: Table

Search

Hosted calendar powered by TRUMBA Active Calendar Services


SELECT: All | None

PRINT | SUBSCRIBE | ICAL | RSS

Add To My Calendar Remind Me By Email Other Event Actions...

Date	Time	Event	Location
01/03/2012	9:30am	Analysing Your Schools VCE Results <a href="#">Sign Up</a>	Bairnsdale Community College Delmahoy & Service St Bairnsdale
02/03/2012	1pm	VCE School Leaders Briefings <a href="#">No sign up icon</a>	Lowanna Secondary College Newark Ave, Newborough Vic 3825
06/03/2012	9:30am	Analysing Your Schools VCE Results <a href="#">Sign Up</a>	Oberon Primary School 28 Dorothy Avenue Belmont VIC No parking on site
06/03/2012	9:30am	VCE School Leaders Briefings <a href="#">Sign Up</a>	Oberon Primary School Dorothy Ave Belmont Vic 3216
06/03/2012	1pm	Analysing Your Schools VCE Results <a href="#">Sign Up</a>	Oberon Primary School 28 Dorothy Avenue Belmont VIC No parking on site
06/03/2012	1pm	VCE School Leaders Briefings <a href="#">Sign Up</a>	Oberon Primary School Dorothy Ave Belmont Vic 3216

Figure 2

- Select the training session and date you wish to attend and click on the **Sign Up** icon  (See Figure 2) for the registration form.
- OR** click on the Event Name (e.g. **Analysing Your School's VCE Results**) for more information about the session or venue. If there is no sign up icon available, the session is either full or past the cut-off date for registrations. (see figure 2)

VCAA Professional Development » VCAA Professional Development Sessions

Updated November 2, 2011

March 2012

View: Table

Search

Hosted calendar powered by TRUMBA Active Calendar Services

Sign Up Add to My Calendar Forward to Friends Other Event Actions...

**Analysing Your Schools VCE Results**

**WHEN** Tuesday, 06/03/2012, 9:30am – 12pm

**WHERE** Oberon Primary School  
28 Dorothy Avenue  
Belmont VIC  
No parking on site

**NOTE** These sessions teach you how to analyse your school's results using the VCE Data and VCE Examination Results Services.  
VIP: You must bring your memory device and login details to the session that enables you to access VASS.  
These are hands-on sessions where you will be logging onto the two services for your school via VASS. If you do not have access to VASS or the two services contact your VASS co-ordinator prior to attending the session.

View Full Map

Print Permalink

Events calendar powered by Trumba

Figure 3


And click on the  **Sign Up** icon see figure 3.

- There is a map attached for most sessions. This is especially important for the Coburg Assessment Centre in Urquhart Street as **Urquhart Street is bisected by a park**. You will definitely need the map to find the centre.



7. Please enter details in **all** relevant the fields/boxes of the registration form. ie Your Name, your email address etc (See Figure 4) **Do not** leave a space in the phone number.
8. Place a tick ✓ in the box beside **Add to my Calendar** and follow the instructions after clicking on the **OK** button.
9. On the next page, you will be asked to select the means by which you want the confirmation email to be directed to you. Select which email/calendar client you wish to use - e.g. Outlook, iCal - and select the 'Email me a meeting request' option. (See figure 5). This is just as a reminder. Please 'Accept' the meeting invitation when it is sent.
10. Figure 6 shows an automated email you will receive from Trumba confirming your booking into the briefing of your choice. If you do not receive a confirmation email, please phone the contact person in the Notice to Schools to check that you have been successful with your registration.




[Help](#)

Time zone: (GMT+10:00) Canberra, Melbourne, Sydney

**Event Actions**

[Add to my calendar](#)

**Sign up for event**

[Notify me of changes](#)

[Forward to friends](#)

[Remind me by email](#)

[Remind me by txt msg](#)

[Email me event info](#)

[Txt me event info](#)

[Download event info](#)

**Send your response** to the event organizer by entering your personal information, choosing your response and pressing **OK**.

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**Your name:**  
 \*

**Your email address:**  
 \*

Note: Your name and email address will be shared with the event organizer.

*Already registered?* [Update registration information](#) for this event.

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**Analysing Your Schools VCE Results**

**WHERE** CTCRC Bendigo [Map](#)  
 212 St Aidans Road  
 Kennington

**NOTES** These sessions teach you how to analyse your school's results using the VCE Data and VCE Examination Results Services.  
 VIP: You must bring your memory device and login details to the session that enables you to access VASS.  
 These are hands-on sessions where you will be logging onto the two services for your school via VASS. If you do not have access to VASS or the two services contact your VASS...

**WHEN** Monday, 28/02/2011, 9:30am – 12pm AUSEDT

**School Name:**  
 \*

**Phone number:**  
 \*

*IMPORTANT: Please bring your memory device and login details to the session that enables you to access VASS.*  
*By the end of the session you will be equipped to undertake analysis of your own schools VCE performance. Light refreshments will be provided. There is no provision for reimbursement of travel, accommodation expenses or the funding of staff replacement.*

**Email me a reminder**  before each event listed above.

**Notify me** by email of changes to any of the events listed above.

**Add To My Calendar** upon successful completion of event signup.


**Overwrite Previous Response** if you have already registered for this event.

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Figure 4




Help

Time zone: (GMT+10:00) Canberra, Melbourne, Sydney

### Event Actions

- Add to my calendar
- [Sign up for event](#)
- [Notify me of changes](#)
- [Forward to friends](#)
- [Remind me by email](#)
- [Remind me by txt msg](#)
- [Email me event info](#)
- [Txt me event info](#)
- [Download event info](#)

### Analysing Your Schools VCE Results

WHERE **CTRC Bendigo** [Map](#)  
 212 St Aidans Road  
 Kennington





CALENDAR [VCAA Professional Development » Analysing Your School's VCE Results](#)

NOTES These sessions teach you how to analyse your school's results using the VCE Data and VCE Examination Results Services.  
 VIP: You must bring your memory device and login details to the session that enables you to access VASS.  
 These are hands-on sessions where you will be logging onto the two services for your school via VASS. If you do not have access to VASS or the two services contact your VASS...

WHEN **Monday, 28/02/2011, 9:30am – 12pm AUSEDT**

You have successfully signed up. You may also choose to add the event(s) to your calendar.

Choose your calendar below, enter any additional information requested, and then click the blue action button.

- facebook**
- YAHOO!** Calendar
-  Microsoft Office Outlook Calendar
  - Open as a new appointment
  - Email me a meeting request
- Email address:
- [Send to My Outlook Calendar](#) 
- Add directly to Outlook with EventPlus™
-  Windows Live Calendar
-  Apple iCal
- Google** Calendar

**Is your calendar not listed?** You can:  
[Email event information to yourself](#)  
[Download event information to your computer](#)

Your privacy is important to us.  
 We will not share your personal information with anyone  
 or use it for any other purpose.

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Figure 5



ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.

From:  VASS New Users PD <vcaa-professional-development-vass-new-users-pd@trumba.com> Sent: Tue 12/07/2011 3:34 PM  
To:  Jones, Cathy C  
Cc:  
Subject: Registration confirmation: VASS New Users PD [Aug. 4, 2011]

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**Your Registration Confirmation**

Thank you for registering for the following event. Please review your registration information listed below and make any necessary changes.

**VASS New Users PD**

DATE Thursday, August 04, 2011  
TIME 8:45 am – 12:00 pm AUSEST  
WHERE [Coburg Assessment Centre](#)  
[189 Urquhart St](#)  
[Coburg 3058](#)  
[Enter via Alva Grove](#)  
NOTES This is a half day hands on computer based training session which takes the participants through the rest of the VCE year.  
  
Tea, coffee and biscuits will be provided and there is no cost for this training.  
There is parking available at the site.

**Registration Information**

NUMBER ATTENDING 1  
SCHOOL NAME Demonstration College 9651 4482

Do you not want to receive this information? You can block future emails of this type by [clicking here](#).

This email was sent by Trumba Corporation, 1200 Fifth Avenue, Suite 1750, Seattle, WA 98101, on behalf of John Citizen. Report suspected email abuse by [clicking here](#). Replies to this email are forwarded to John Citizen.

Figure 6 Confirmation email.