



VCE Bulletin Supplement 1

Important Administrative Dates 2003

Important administrative dates

2002

Friday 15 November	Earliest date that School-assessed Tasks in Arts and Technology may be returned to students. Final day for Principals to lodge Score Amendments for School-assessed Tasks from SIAR 1.
Monday 18 November	SIAR 4 scores for Unit 4 School-assessed Coursework and VCE VET coursework due at VCAA.
Monday 25 November	SIAR 5 unit results due at VCAA. Final day for notifying VCAA of Consideration of Disadvantage (CofD) status.
Week beginning Monday 16 December	Results available to students. Final results available to schools. Results package sent to schools: <ul style="list-style-type: none">– Statements of Results for students studying Units 1 and 2 only– Certificates for students who have successfully completed their VCE– VCE VET Statement of Results listing units of competence/modules completed for students studying Units 1 and 2 only. Statements of Results for students studying Units 3 and 4 will be sent to students.

2003

Tuesday 28 January	Start of school year for government schools.
Friday 14 February	Final day for lodging, without a late fee, applications for Statements of Marks for all examinations held in 2002. Final day for Principals to lodge requests for Confirmation of 2002 Grades. Final day for students to lodge requests to inspect scripts for examinations held in October and November 2002.
Monday 24 February	Enrolment 1 data for first and second semesters due at the VCAA. This should include as much 2003 VCE VET enrolment data as possible. International Baccalaureate (IB) students for the GAT should also be enrolled.
Wednesday 12 March	Final day for schools to lodge written applications for Alternative Instruments and Alternative Works in Music Performance: Solo, and Alternative Works in Music Performance: Group.
Wednesday 19 March	School Coursework Audit Notification (SCAN) identifying student coursework required for Unit 3 received in schools.

Friday 21 March	<p>Final day for schools to lodge requests for new or combined examination centres in 2003 and requests for students to sit at centres other than the home school.</p> <p>Final day for schools to lodge the following application:</p> <ul style="list-style-type: none"> – supervisors for the 2003 GAT and VCE examinations <p>Final day for notifying the VCAA of alterations to unit results, initial school assessments for School-assessed Coursework and School-assessed Tasks for 2002. After this day all scripts and raw assessment data held at the VCAA will be destroyed.</p> <p>Final day for lodging, with a late fee, applications for Statements of Marks for 2002 examinations.</p>
Friday 4 April	<p>Final day for schools to lodge the following applications for examinations held in June:</p> <ul style="list-style-type: none"> – requests for students to sit examinations outside Victoria – special arrangements – timetable clashes – earlier starting time – approval of hiring fees for sites in the community used by two or more schools.
Friday 11 April	End Term 1
Friday 18 April to Monday 21 April	Easter Break
Monday 28 April	Start Term 2
Monday 5 May	<p>Enrolment 2 data due at the VCAA. This data should also contain 2003 VCE VET enrolment data.</p> <p>After this date VASS will not allow schools to:</p> <ul style="list-style-type: none"> – Enrol or withdraw unit enrolments for Units 1 and 2 in first semester. – Enrol or withdraw from Units 3 and 4 sequences. This includes changes to Second Language enrolments. – Enrol or withdraw IB students for the GAT. – Enrol returning Interrupted Studies students. <p>Partnership applications for Unit 3 and Unit 3/4 coursework due at the VCAA.</p>
Week beginning Monday 12 May	First round invoices for full-fee-paying overseas students sent to schools.
Week beginning Monday 19 May	June examination centres available on VASS.
Tuesday 10 June to Thursday 12 June	Examinations and GAT held.
Monday 23 June	<p>SIAR 1 scores for Studio Arts School-assessed Task 1 and indicative grades for June examinations due at the VCAA.</p> <p>After this date VASS will not allow SIAR 1 results to be entered.</p>
Friday 27 June	End Term 2
Monday 14 July	<p>Start Term 3</p> <p>School Status Report (SSR) identifying Studio Arts School-assessed Task 1 from SIAR 1 required for review, Authentication Review Record Form (ARRF) for Studio Arts School-assessed Task 1 received in schools.</p>

Monday 21 July	<p>Enrolment 3 data due at the VCAA. This data should also contain 2003 VCE VET enrolment data.</p> <p>After this date VASS will not allow schools to withdraw student enrolments from Unit 4.</p> <p>Review of School-assessed Task by visitation in Studio Arts begins.</p>
Friday 25 July	<p>Final day for schools to lodge the following applications for examinations held in October/November:</p> <ul style="list-style-type: none"> – requests for new or combined examination centres and for students to sit at centres other than home schools – requests for students to present for examinations outside Victoria – special arrangements – timetable clashes – earlier starting time – approval of hiring fees for sites in the community used by two or more schools.
Monday 28 July	<p>SIAR 2 scores for Unit 3 School-assessed Coursework due at the VCAA.</p> <p>After this date VASS will not allow schools to enter SIAR 2 results.</p>
Wednesday 30 July	<p>Unit 3 School-assessed Coursework audit material due at VCAA.</p>
Monday 4 August	<p>June examination results and Studio Arts grades available to schools.</p>
Friday 8 August	<p>Performance and examination: oral component advice slips available to schools.</p>
Friday 22 August	<p>Enrolment 4 data due at the VCAA. This data should also contain 2003 VCE VET enrolment data.</p> <p>After this date VASS will not allow schools to:</p> <ul style="list-style-type: none"> – enter or withdraw enrolments for Units 1 and 2 in second semester – amend VCE VET assessment plan data – enter or withdraw enrolments for VCE VET modules for scored Unit 3 and 4 sequences. <p>Partnership applications for Unit 4 School-assessed Coursework due at the VCAA.</p>
Monday 8 September	<p>October/November examination centres available on VASS.</p>
Friday 19 September	<p>End Term 3</p> <p>Final day for lodging applications for enrolment in 2004 in Chinese Second Language, Indonesian Second Language, Japanese Second Language or Korean Second Language.</p>
Monday 6 October	<p>Start Term 4</p>
Monday 6 October to Sunday 2 November	<p>Performance examinations and LOTE examinations: oral component.</p>
Friday 10 October	<p>Enrolment 5 data due at VCAA.</p> <p>After this date VASS will not allow schools to enter or withdraw enrolments for VCE VET units of competence/modules.</p>
Wednesday 15 October	<p>SIAR 3 School-assessed Task scores due at the VCAA. Indicative grades for October/November examinations including performance examinations are also required.</p> <p>After this date VASS will not allow schools to enter SIAR 3 scores or indicative grades.</p>

Friday 17 October	Final day for lodging requests to inspect scripts for examinations in the June examination period.
Monday 20 October	School Status Report identifying School-assessed Tasks from the SIAR 3 required for review, ARRF for the School-assessed Tasks received in schools.
Tuesday 21 October	LOTE (CCAFL) written examinations.
Monday 27 October	Review by visitation of School-assessed Tasks begin.
Wednesday 29 October	Unit 4 School-assessed Coursework audit material due at the VCAA.
Friday 31 October to Friday 21 November	Written examinations held.
Friday 14 November	Final day for Principals to lodge Score Amendments for School-assessed Tasks from SIAR 1. Final day for Principals to lodge requests for Confirmation of Grades for results released to schools. Earliest date School-assessed Tasks in the Arts and Technology may be returned to students.
Monday 17 November	SIAR 4 scores for Unit 4 School-assessed Coursework. After this date VASS will not allow schools to enter SIAR 4 scores.
Monday 24 November	SIAR 5 unit results due at the VCAA. After this date VASS will not allow schools to enter: <ul style="list-style-type: none"> – VCE unit results – VCE VET unit of competence/module results – VCE VET coursework results – Consideration of Disadvantage Final day for notifying the VCAA of CofD status.
Week beginning Monday 15 December Date to be confirmed	Results available to students. Final results available to schools. Results package sent to schools: <ul style="list-style-type: none"> – Statements of Results for students studying Units 1 and 2 only – Certificates for students who have successfully completed their VCE – VCE VET Statement of Results listing units of competence/modules completed for students studying Units 1 and 2 only – General Achievement Test Statement. Statements of Results for students studying Units 3 and 4 will be sent to students.

2004

Friday 13 February

Final day for lodging, without a late fee, **applications for Statements of Marks for all examinations held in 2003.**

Final day for Principals to lodge requests for **Confirmation of Grades for examinations in November 2003.**

Final day for lodging **requests to inspect scripts for examinations held in October and November 2003.**

Friday 19 March

Final day for Principals to lodge **Score Amendments** for School-assessed Tasks from SIAR 3 in 2003, and initial school assessments for School-assessed Coursework in 2003.

Final day for lodging, with a late fee, applications for **Statements of Marks** for all examinations held in 2003.

Final day for notifying the VCAA of **alterations to unit results** for students who attempted the VCE in 2003.



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