



VCAA Bulletin Supplement 2

VCAL Achievement Awards Program 2004

The Victorian Certificate of Applied Learning Achievement Awards (VCAL) recognise the outstanding achievements of young people who participated in the VCAL in 2004.

The awards also recognise the contribution and achievement of VCAL teachers and partner organisations that have contributed to the development and delivery of innovative VCAL programs.

The VCAL was developed to provide an innovative option for Years 11 and 12 students who wish to complete a senior secondary qualification. Clear endorsement of the certificate's success is demonstrated through the second year of state-wide implementation in 2004, with over 320 schools Technical and Further Education (TAFE) institutes and Adult Community Education (ACE) organisations delivering VCAL to more than 8000 students. In 2005, a further 56 schools and ACE organisations will offer VCAL.

The VCAL is a clear example of how Victoria is responding to the needs of young people. The VCAL gives students the practical work-related experience, as well as literacy and numeracy skills and the opportunity to build personal skills that are important for life and work.

You or your school, TAFE or ACE organisation are encouraged to consider nominating VCAL students, partners and teachers for the VCAL Achievement Awards in one or more of the award categories.

The VCAL Achievement Awards for 2004 will be presented in three categories:

- Student Achievement Awards
- Partner Achievement Awards
- Teacher Achievement Awards.



Award categories

Student Achievement Awards

There are three VCAL Student Achievement Awards sub-categories. These sub-categories relate to the level at which students graduated in 2004 as follows:

- VCAL Student Achievement Award – Foundation
- VCAL Student Achievement Award – Intermediate
- VCAL Student Achievement Award – Senior.

Four awards will be made in each sub-category and relate to student achievement in one of the following areas:

1. Work related skills
2. Personal development skills
3. General achievement
4. Team achievement.

Partner Achievement Awards

There are four VCAL Partner Achievement Awards sub-categories. One award will be presented for each sub-category as follows:

- VCAL Partner Achievement Award – Structured Workplace Learning
- VCAL Partner Achievement Award – VCAL Promotion
- VCAL Partner Achievement Award – Vocational Education and Training (VET) Provision
- VCAL Partner Achievement Award – Community Program.

Teacher Achievement Awards

There are three VCAL Teacher Achievement Awards sub-categories. One award will be presented for each sub-category as follows:

- VCAL Teacher Achievement Award – Integrated Program
- VCAL Teacher Achievement Award – Team Teaching
- VCAL Teacher Achievement Award – Program Development.

Selection/Assessment criteria

A VCAL Achievement Award Nomination Form must be completed for each nominee, indicating the VCAL Award they are nominated for. All questions must be completed and supporting evidence that endorses the nomination must be submitted against the appropriate selection criteria for the nominated award.

VCAL Student

The VCAL student awards recognise students who have been outstanding in their VCAL program. The evidence submitted should demonstrate why the student should receive the award.

Students being nominated for a VCAL Student Achievement Award will be assessed on the following selection criteria:

1. Successful completion of the VCAL at one of the three levels; and

2. *For VCAL Work Related Skills (WRS) Awards* – Providers need to provide evidence of how the nominated student has performed in the VCAL Work Related Skills strand (e.g. progress with a School Based New Apprenticeship, quality work placement, pathway goal through VCAL Work Related Skills units); or
3. *For VCAL Personal Development Skills Awards* – Providers need to provide evidence of how the nominated student has performed in the VCAL Personal Development Skills strand (e.g. completion of a project of value to the local community, demonstrated personal growth in leadership, communication through VCAL Personal Development Skills units); or
4. *For General Achievement Awards* – Evidence of outstanding achievement in the VCAL that relates to one or more of the VCAL curriculum strands; or
5. *For Team Achievement Awards* – Evidence of outstanding achievement by a team of VCAL students from one level or from combined levels in a VCAL learning program or VCAL unit. Evidence also needs to be submitted that demonstrates the development of teamwork as well as the completion of the task. Where a team comprises students from two or more VCAL certificate levels the team will be considered for an award under the highest certificate level.

If a VCAL Senior Extension student is being nominated, evidence of outstanding achievement in the folio enhancement program including the VCAL Senior Extension units must be demonstrated.

Evidence must be submitted to support student nominations and may include, but is not limited to:

- recognition of achievement by the VCAL provider or partner organisation such as a local award, letter of commendation, offer of continuing employment; or
- media clippings; or
- photographs.

VCAL Partner

The VCAL partner awards recognise partners who have been outstanding in their support of a VCAL program/s. The evidence submitted should demonstrate why the partner should receive the award.

VCAL partner organisations being nominated for a VCAL Partner Achievement Award will be assessed on the following selection criteria:

1. Commitment to the goals of the VCAL; and
2. *For structured workplace learning* – evidence of successful collaboration with a 2004 VCAL provider (e.g. completion of a successful structured workplace learning program deemed of value to the VCAL student); or
3. *For VCAL promotion* – evidence of successful promotion of the VCAL within individual sectors and/or the general community (e.g. promotion of the VCAL through targeted resource materials, publications or presentations); or
4. *For VET provision* – evidence of successful collaboration with a 2004 VCAL provider in the delivery of high-quality VET programs to VCAL students; or
5. *For Community program* – evidence of successful collaboration with a 2004 VCAL provider in the delivery of high-quality projects or programs to VCAL students.

VCAL Teacher

The VCAL teacher awards recognise teachers who have been outstanding in their delivery of a VCAL program/s. The evidence submitted should demonstrate why the teacher should receive the award.

Teachers being nominated for a VCAL Teacher Achievement Award will be assessed based on the following selection criteria:

1. Commitment to the goals of the VCAL – evidence could include an endorsement by an independent person such as VCAL Coordinator, Local Learning and Employment Network; and
2. *For the Integrated Program Award* – Evidence of a high quality integrated and well managed VCAL program across two or more VCAL curriculum strands; or
3. *For Team Teaching Award* – Evidence of high quality practice and innovation in the delivery of a program by a team of teachers (the team of teachers may be from one provider or a number of different providers) to VCAL students; or
4. *For the Program Development Award* – Evidence of high-quality practice and innovation in the development of a VCAL unit.

Application Guidelines and timeframe

1. Applications must be made on the attached nomination form and submitted no later than **close of business Friday 10 December 2004** to:
VCAL Awards
Victorian Curriculum and Assessment Authority (VCAA)
41 St Andrews Place
East Melbourne Vic 3002
2. Nominations can be made by individuals (self nomination) or by organisations on behalf of individuals or organisations.
3. Please submit one original and five copies of your application for student awards and one original and four copies of your application for the partner and teacher awards. Applications must not be stapled or bound.
4. Please provide five copies, not original documents, of any supporting evidence to be included as part of the nomination.

Judging

The VCAA will appoint three panels to assess the applications received for each award category – Student Achievement, Partner Achievement and Teacher Achievement.

The panels will comprise representatives of the VCAA, Victorian Qualifications Authority (VQA), Department of Education and Training (DE&T) and stakeholder organisations. A list of judges will be finalised by 30 November 2004 and communicated to all VCAL providers via the *VCAA Bulletin*.

Short-listed applicants may be required to attend an interview in person or by teleconference with the judging panel in January 2005.

Ceremony and prizes

All awardees will be recognised at a VCAL Achievement Awards ceremony to be held in Melbourne on a date in March 2005.

Awardees will be invited to attend along with two guests and a representative from their nominating organisation.

Contacts

VCAL providers, nominating organisations and nominees can contact the organisers as follows:

David Gallagher
VCAL Project Manager
Victorian Curriculum and Assessment Authority
41 St Andrews Place
East Melbourne Vic 3002
Tel: (03) 9651 4532
Fax: (03) 9651 4324
Email: gallagher.david.j@edumail.vic.gov.au
Web: www.vcaa.vic.edu.au/

Conditions of Entry for Awards

All nominations for the VCAL Achievement Awards must comply with the following terms and conditions:

- The closing date for nominations is Friday 10 December, 2004. No nominations will be accepted after 5.00 pm on this date.
- All nominations must be on the nomination form and all questions must be answered. Nomination forms are available from the VCAA or VCAL provider sites.
- The VCAL Achievement Awards, the VCAA and the Victorian DE&T are collecting the information on this form to assist with the organisation of the awards.
- A panel of judges will assess each nomination and determine a short list in rank order.
- Judges may interview short-listed nominees in person or via teleconference.
- The written nomination and the interview, if undertaken, will be used by the judges to select three recipients for each VCAL Student Achievement Award sub-category and one recipient in each of the VCAL Partner and VCAL Teacher Achievement Awards sub-categories.
- Individuals can be nominated only once in a category, but can be nominated for more than one category if eligible.
- All finalists must be prepared to attend the ceremony and presentation to be held in Melbourne on a date in March 2005.
- Nominees must agree to abide by the decision of the judging panel and no appeals will be entered in to.
- The VCAA will acknowledge each application received and all award nominees will be advised in writing of their success.
- Nominations will be kept for three months. Those wishing to obtain their original nomination must contact Mr David Gallagher at the Victorian Curriculum and Assessment Authority on (03) 9651 4532.
- All nominees must comply with these conditions of entry.
- Only authorised staff will have access to your information. The VCAA may give some or all of this information to sponsors and media with your consent. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required by law.

- A consent release form will be sent to finalists and winners to have their photographs taken and their personal details used by the VCAA and the Victorian DE&T to encourage students, providers and organisations to use and recognise the VCAL.
- Finalists and winners must be prepared to be involved in promotional events and activities if required.

Sponsorship

The Victorian Employers' Chamber of Commerce and Industry (VECCI) and Group Training Association of Victoria are proud sponsors of the VCAL Achievement Awards 2004.



VECCI is leading the future of employer training needs by linking industry and education through the use of VCAL, VET and School Based New Apprenticeships.



As an active partner in the promotion of the VCAL with employers, GTA takes great pleasure in sponsoring the VCAL awards.

VCAL Achievement Awards

Privacy Statement

The Victorian Certificate of Applied Learning (VCAL) Achievement Awards recognise the outstanding achievements of young people who participated in the VCAL during 2004. There are three award categories *Student Achievement Awards*, *Partner Achievement Awards* and *Teacher Achievement Awards*.

To assess applications for the Awards we need personal details such as the nominee's name, address, telephone number.

Nominations for an achievement award will be assessed against the selection criteria for evidence of achievement as detailed in the VCAL Achievement Awards guidelines and as follows:

Students in

- Work related skills
- Personal development skills
- General achievement
- Team achievement

Partners in

- Structured Workplace Learning
- VCAL Promotion
- VET Provision
- Community Program

Teachers in

- Integrated Program
- Team Teaching
- Program Development

This information will be used by the VCAA and the judging panels. All personal information will be kept secure.

If you wish to nominate an individual for the awards it is your responsibility to ask for their permission to send their details to the VCAA.

VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

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EMAIL vcaa@edumail.vic.gov.au WEB www.vcaa.vic.edu.au
ABN 82 628 957 617



All winners will be contacted. The VCAA may wish to use photographs of award winners to promote the VCAL to the wider community. The VCAA has implemented measures to protect personal representation including photographs from unauthorised access, usage or alteration. Therefore, award recipients will be asked to complete an Authorisation Form Agreement for Personal Representation consent form.

If you have any concerns on how your nominees' personal information will be used please contact David Gallagher on (03) 9651 4532.

VCAL Achievement Awards – Nomination Form

Award category you are nominating for:

Student Achievement Awards

- VCAL Student Achievement Award – Foundation
- VCAL Student Achievement Award – Intermediate
- VCAL Student Achievement Award – Senior

Achievement area

- Work related skills
- Personal development skills
- General achievement
- Team achievement

Partner Achievement Awards

- VCAL Partner Achievement Award – Structured Workplace Learning
- VCAL Partner Achievement Award – VCAL Promotion
- VCAL Partner Achievement Award – VET Provision
- VCAL Partner Achievement Award – Community Program

Teacher Achievement Awards

- VCAL Teacher Achievement Award – Integrated Program
- VCAL Teacher Achievement Award – Team Teaching
- VCAL Teacher Achievement Award – Program Development

Nominee's name: _____

(insert all name/s for student team and teacher team nominees)

Nominee's contact details:

Address: _____

Phone: _____ Fax: _____

Email address: _____

Nominee's VCAL provider: _____

(School, TAFE institute or ACE organisation, employer, LLEN etc.)

Nominated by:

Your name: _____

Your organisation: _____



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