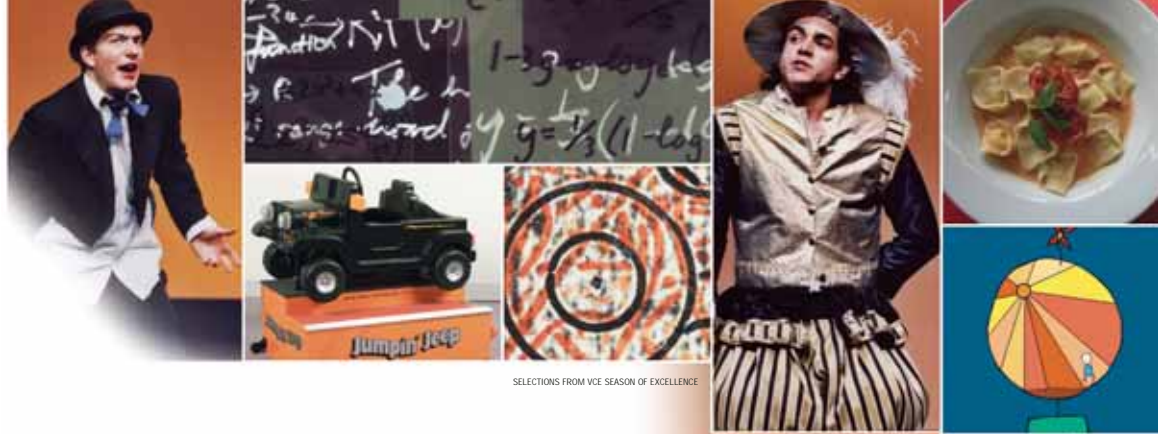


Supplements to this issue

- P-10 Supplement Issue 12
- 1. VCE VET Multimedia
- 2. VCE studies accredited 1 January 2006:
Summary of changes
- 3. 2005 Advice for school assessment



SELECTIONS FROM VCE SEASON OF EXCELLENCE

VCAA Bulletin

Information to schools about the VCE and VCAL

Principal VCE/VCAL Coordinator VCE/VCAL Teachers

CONTENTS

DATES

Important administrative dates 2

CEO's column 1

VCE GENERAL ADVICE

- Special Examination Arrangements 3
- VCE Online Trials in 2005 3
- VCE Examinations Results Service 3
- VCE Examinations 4
- Student Records and Results 4
- VCE VET 5
- LOTE 6
- Call for applications 6
- 2005 VCE study designs chart 6
- Sessional Staff Management System (SSMS) 7
- VCAA Plain English Speaking Award 20

VCE STUDY ADVICE

- Changes to accredited study designs 8
- Literature 8
- Physics 8

VCAL GENERAL ADVICE

VCAA May conference 9

NOTICES

VCAA videos for sale 9

INDEX

February 2004 to February 2005 16

DISTRIBUTION

Memos and publications 18

VCE ACHIEVER AWARDS 19

CEOs report

VCAL Awards

The Victorian Certificate of Applied Learning (VCAL) Achievement Awards are being organised by the Victorian Curriculum and Assessment Authority (VCAA) this year. These awards recognise the outstanding achievements of young people who participated in VCAL in 2004. They also acknowledge the contribution of VCAL teachers and partner organisations to the development and delivery of innovative VCAL programs.

The Minister for Education and Training, Lynne Kosky, will present 21 awards to a total of 46 recipients (students, teachers and partners and a Chairs Award) at Parliament House on 16 March. On behalf of the VCAA I offer my congratulations to them all.



Victorian Essential Learning Standards: Prep-10

The Victorian Essential Learning Standards have now been officially launched by the Minister for Education and Training, Lynne Kosky, and teachers can view them on the VCAA website at <<http://vels.vcaa.vic.edu.au>>. I urge everyone involved in the teaching profession to take the time to explore these new standards, and take up the challenge to develop a curriculum suited to the needs of students now and in the future.

Principals have a central role in introducing their teachers to the VELs and I suggest that a good starting point would be print and CD resources supplied in January. Later, it would be appropriate for schools to conduct an audit of their curriculum against the VELs and then begin curriculum planning for 2006. The

Office of Learning and Teaching at DE&T is providing planning tools to assist schools in this process.

We live in a world which is complex, rapidly changing and rich in information and technology. This rapid growth of knowledge means that students need to be flexible, adaptable and creative. The VELs will enable teaching and learning to reflect these changes.

VCE Season of Excellence

The 2005 VCE Season of Excellence began on Friday 4 March when Di Fleming, Director of lab.3000, RMIT University launched Top Designs at the Melbourne

continued: PAGE 3

Important administrative dates

Full details of dates appear in the *VCE and VCAL Administrative Handbook 2005*.

2005	
Friday 18 March	<p>Final day for notifying the VCAA of alterations to unit results, initial school assessments for School-assessed Coursework and School-assessed Tasks for 2004. After this day a late fee will be charged.</p> <p>All 2004 examination scripts and raw assessment data held at the VCAA will be destroyed on this day.</p> <p>Final day for lodging, with a late fee, applications for Statements of Marks for 2004 examinations.</p>
Monday 21 March	<p>School Coursework Audit Notification (SCAN) identifying student coursework required for VCE Unit 3 received in schools.</p>
Friday 25 March to Monday 28 March	Easter Break
Friday 1 April	<p>Final day for schools to lodge the following applications for examinations held in June:</p> <ul style="list-style-type: none"> – requests for students to sit examinations outside Victoria – timetable clashes – earlier starting time – Special Examination Arrangements for June Examinations – approval of hiring fees for sites in the community used by two or more schools.
Monday 18 April	<p>End Term 1</p> <p>Start Term 2</p>
Monday 2 May	<p>Enrolment 2 data due at the VCAA.</p> <p>This is the final census date for all 2005 VET and VCAL enrolment data. The Office of School Education of the DE&T will use this VET data to determine funding for government schools. The VCAA will use the VCAL data to determine funding to VCAL providers.</p> <p>After this date VASS will not allow schools to:</p> <ul style="list-style-type: none"> – Enrol or withdraw from VCE Unit 3 and 4 sequences. This includes changes to Second Language enrolments. – Enrol or withdraw IB students for the General Achievement Test (GAT). – Enrol returning Interrupted Studies students. <p>Partnership details must be entered on VASS for VCE Unit 3 and VCE Unit 3/4 coursework.</p>
Monday 9 May	<p>First round invoices for full-fee-paying overseas students sent to schools.</p>
Week beginning Monday 16 May	<p>June examination centres available on VASS.</p> <p>Special Examination Arrangements available on VASS.</p>
Monday 30 May	<p>Indicative Grades for June Examinations due at VCAA.</p>
Monday 6 June to Wednesday 8 June	<p>Examinations and GAT held.</p>
Monday 20 June	<p>SIAR 1 scores for VCE Studio Arts School-assessed Task 1.</p> <p>After this date VASS will not allow SIAR 1 results to be entered.</p>
Friday 24 June	<p>End Term 2</p> <p>Applications for exemption from the GAT due at VCAA.</p>
Monday 11 July	<p>Start Term 3</p> <p>School Status Report (SSR) identifying Studio Arts School-assessed Task 1 from SIAR 1 required for review.</p>

Museum. More than 130 works by students of VCE Technology, Media, Visual Communication and Design are on display in this exhibition which, once again, will provide teachers and students of those studies in 2005 with an excellent opportunity for professional development.

I look forward to the 2005 Season and invite you all to attend as many events as possible. Details of Top Designs, Top Arts, Top Class, Top Screen and Top Acts are available on our website www.vcaa.vic.edu.au/seasonofexcellence.html

On Track

Once again the VCAA is managing the On Track survey of students who completed Year 12 in 2004. Nine thousand letters have been sent out to enable the Department of Education and Training to compile data on the pathways of young people after they leave school. They will be asking respondents whether they are in full time work or study and whether they need some advice about job and study options.



Michael White
Chief Executive Officer
March 2005

Special Examination Arrangements

Change to June Examinations applications closing date

The VCAA has altered the June Examinations closing date (11 March 2005) for Special Examination Arrangements applications.

Special Provision information sessions, particularly focusing on changes to Special Examination Arrangements, are being held around the state from 28 February to 16 March 2005 (see memorandum 13/2005). The Special Provision Handbook and new Special Provision Application forms will be distributed at this time.

All schools will receive a bulk posting of material relevant to Special Examination Arrangements in early to mid March.

The closing date for June Examinations applications will now be **Friday 1 April 2005**.

If you are able to submit any applications before this date, then this would be appreciated.

Enquiries should be directed to Special Provision staff on (03) 9811 6246 or 1800 205 455.

VCE Online Trials in 2005

Development panels for the trial online VCE examinations in VCE Information Processing and Management and VCE Accounting have commenced work. The panels will be preparing online assessments materials for trial schools in mid year and in Semester 2.

Forty-two schools are participating in the 2005 trials. Information about the test trials can be found on the VCAA website.

VCE Examinations Online

The 2002 and 2003 VCE Mathematical Methods short-answer questions and the VCE Further Mathematics short-answer questions have been placed on the VCAA On-Demand Assessment website. Schools with access to this software can access and download these examinations, conduct the examinations and receive reports on examination performance.

Information about access to these examinations can be found on the VCAA website.

VCE Examination Results Service

Reminders

Accessing 2004 VCE Examinations results

All principals, VCE coordinators and VCE teachers are reminded that data on individual class and school performance for VCE Examinations conducted in October/November 2004 is now accessible through the VASS system. This prototype service enables principals and classroom teachers to access details of the class performance on each of the 2004 June and November VCE Examinations.

The VCE Results Service is accessed through three VASS menus:

- SCHOOL ADMIN → School Statistics → Examinations

- SCHOOLADMIN → School Statistics → Examinations — Extended Answer
- SCHOOLADMIN → School Statistics → Examinations — Multiple Choice

The Multiple Choice report may also be produced as a graph

The VCE Examinations Results Service is available to the following VASS User groups who will need to **log on to VASS for the year 2004**

- VA—VASS Administrators
- SSRG—School Statistics and Results Group
- TE—Teacher Unrestricted
- TR—Teacher Restricted

Electronic survey

This version of the VCE Examinations Results Service is a prototype and the VCAA is keen to hear from VCE teachers about possible improvements to the reports. Your suggestions will be used to refine the final product. Please take the time to fill in the survey on the VCAA website

VCE Examinations

Marking Scheme for LOTE oral examinations

Teachers of LOTE are advised that the Revised Marking Scheme for LOTE oral examinations has been amended and can be found on the VCAA website at

www.vcaa.vic.edu.au/vce/studies/lote/lotestl-handbook.doc

Teachers should no longer refer to the 2004 Bulletin which has now been superseded.

Latin examination criteria

Teachers of Latin are advised that, with the revision of the Latin Study Design, the criteria for the end-of-year examination have changed. The new criteria, to apply from and including the 2005 examination, are as follows:

Section 1: Translation of an unseen passage

- Accuracy and fluency of translation

Section 2: Comprehension, interpretation and analysis of the prescribed seen text

Part A

Comprehension and analysis of the prescribed seen text

- Understanding of the content of the passage provided
- Understanding of how the passage relates to *The Aeneid* as a whole

Part B

Interpretation of the prescribed seen text

- Identification of the author's use of literary, stylistic and structural techniques

- Explanation of the author's use of literary, stylistic and structural techniques

Part C

Analysis of themes and ideas from the prescribed seen text

- Discussion of themes and ideas and their relevance to *The Aeneid* as a whole

Student Records and Results

Extension Studies

Details for students enrolling in an extension study in 2005 will be available to schools after the first enrolment file is received from the universities, which is expected to be after 2 May 2005. The enrolments can be viewed on the Student Full Details Screen on VASS and printed for distribution to students.

This information can only be viewed by the student's home school and will show:

- unit title
- the year the unit was undertaken
- name of university; and
- result (when available).

Enrolment and result data for students who have undertaken Extension Studies in years prior to 2005 can also be accessed by the Student Full Details Function

Full-fee-paying overseas students

Full-fee-paying overseas students in 2005 will be invoiced for the first time on Monday 9 May 2005. Payment is due at the VCAA by Friday 15 July 2005.

In order to make the process of reconciling full-fee-paying overseas student payments more efficient in 2005 the VCAA has published a list of invoice dates. If your school has full-fee-paying overseas students enrolled in VCE units and has not received invoices from the VCAA within a week of the issue date principals should advise the VCAA so that new invoices can be prepared and forwarded.

Please endeavour to distribute invoices to students promptly upon receipt to allow sufficient time for punctual payment.

	Invoices sent to schools	Payment due at VCAA
Round 1	Mon 9 May 2005	Fri 15 July 2005
Round 2	Mon 1 Aug 2005	Fri 2 Sept 2005
Round 3	Mon 5 Sept 2005	Fri 7 Oct 2005
Round 4	Mon 10 Oct 2005	Fri 11 Nov 2005

For further information including identification of full-fee-paying overseas students and fee structure, refer *VCE and VCAL Administrative Handbook 2005*, Section 4.13, page 29, Full-fee-paying overseas students. Enquiries may be directed to Student Records and Results Unit on (03) 9651 4660.

Errata

VCE and VCAL Administrative Handbook 2005

A transcription error is located in **Section 1. Important Administrative Dates, Monday 28 February 2005**. The information is printed in red ink and refers to VET funding. The section should read as follows.

Funding for VET in Schools in 2005 will be allocated according to enrolments entered on the Victorian Assessment Software System (VASS). Schools will receive an initial payment of approximately 30 per cent of their total allocation based on enrolment data entered on VASS by 30 March. Schools should note that this date does not align with the date stated in the *VCE and VCAL Administrative Handbook 2005* or the December 2004 VCAA Bulletin (Important Administrative Dates). The data is only used for the purpose of determining the initial payment of approximately 30 per cent. This payment will be made in early April 2005.

VCE VET

General advice

Scope of registration

Schools that are Registered Training Organisations (RTOs) are reminded that they may only deliver vocational training programs (including VCE VET programs) if they have the relevant vocational qualifications or units of competence listed on a current Scope of Registration. As VCE VET programs are revised, as a consequence of training package /curriculum revision, RTOs must apply to the Office of Training and Tertiary Education (OTTE), through a Training Recognition Consultant, to update their Scope of Registration. Failure to do so places the school in breach of the *Victorian Qualifications Act 2000* and results in non-compliance with AQTF Standard 12.4.

VET Quick Guide for VASS Administrators

In the next few weeks, a VET in Schools 'Quick Guide' will be made available on VASS from the **SYSTEM ADMIN – Downloads** menu.

The guide provides a step-by-step outline of the three main areas of VET administration on VASS:

- Setting up a VET program on VASS
- Enrolling in a VET program on VASS
- Entering results for a VET program on VASS.

The guide also includes sections on how to access various VET reports, in particular the *UOC Search function* and *Certificate UOC Structure Report*.

It will also include a section on 'current VET issues', providing VASS Administrators with explanations (and solutions) for current issues related to administering VET on VASS.

Program update

Cisco booklet

Schools are advised that the booklet for the revised Cisco program is now available on the VCAA website:

www.vcaa.vic.edu.au/vet/programs/cisco/cisco.html

The VCAA does not intend printing the program booklet at this time.

Certificate IV in Food Technology – discontinued

Schools are advised that 2406ASC Certificate IV in Food Technology will be discontinued as a VCE VET program from 2006. The accreditation period for the certificate expires on 31 December 2005.

Furnishing

Errata

Schools are advised of errata in the program booklet for 21278VIC Certificate II in Furnishing:

- in the VCE VET Unit 1–2 elective component for the full certificate (program 2), the unit of competence Set up, operate and maintain drilling machines should have the code LMFFM3021A, not LMFFM3012A which is the code for Prepare cutting list from plans and job specification which is in the VCE VET Unit 3–4 sequence.
- The code for the unit of competence, Operate a personal computer, has incorrectly been given as BSBCMN207A in the curriculum document. The correct code is BSBCMN107A. The nominal hours duration for BSBCMN107A Operate a personal computer is 20 hours.

Learning resources

Furnishing Training Victoria has released a series of learning resources for a variety of units of competence contained within the VCE VET program.

Order forms and further information are available from:

Website: www.furnishingtraining.org.au

Email: info@vfitb.org.au

Tel: (03) 8663 2188.

Scored assessment

Pro formas

All documentation relating to scored VCE VET programs are available on the VET section of the VCAA website: www.vcaa.vic.edu.au/vet

Go to: List of VET programs, select the relevant program area, and then scroll to the publications section. The pro formas are available under 'materials for scored assessment'. If you have difficulty accessing any of these documents, please contact the VET Unit: (03) 9651 4458.

Briefing for new assessors

The VCAA VET Unit is conducting a briefing for school and RTO staff who are assessing a scored VCE VET program for **the first time** in 2005. This briefing will be held on March 18 at

the State Netball Hockey Centre, Royal Park. For further details please contact Kate Rule in the VET Unit: (03) 9651 4458.

VCE VET Dance Performance

Advice to providers: classification of dance styles

Students are required to perform **two solo dances** learnt from the dance repertoire of a choreographer/teacher. The two dances must not be in the same style.

The following advice provides teachers/trainers with further clarification of **dance styles** that are identified in 21078VIC Certificate II in Dance. The classification of dance styles is for the purposes of scored assessment in VCE VET Dance. This is not a comprehensive list of individual dance styles but identifies the broad range from which students would normally select their solo performances. If you are uncertain as to the classification of the dance style your student/s may be performing, please contact the VCAA VET Unit on (03) 9651 4458.

Dance Style	Style includes:
Ballet	Classical, Romantic, Neo Classical (pointe shoes are not compulsory)
Jazz	Commercial dance, Rap, Break, Hip Hop, Funk and other new street techniques
Contemporary	Graham, Cunningham, Horton, Limon, Release Techniques, Post-Modernist approaches, an individual technique based upon one or more of these
Social	All ballroom styles (without partner)
Tap	All tap styles
Aboriginal and Torres Strait Islander	All Aboriginal and Torres Strait Islander styles
A nominated culturally specific style	Folk, National, Character

VCE VET Hospitality Unit 3–4 sequence for Food and Beverage

Schools are reminded that the unit of competence *THHBF02B Provide a Link between Kitchen and Service Areas* has now been mandated as part of the scored Unit 3–4 sequence for Food and Beverage as it is a prerequisite for *THHBF03B Provide Food and Beverage Service*.

THHBF02B Provide a Link between Kitchen and Service Areas will be examined for 2005.

VCE VET Multimedia

Supplementary Advice for Scored Assessment of Coursework in VCE VET Multimedia is included as Supplement 1 to this Bulletin. Teachers/trainers should note that the advice provided in the supplement complements all other advice about the VCE VET Multimedia program published by the VCAA. The supplementary advice does not replace any of the previously published materials. Advice about the 2005 Multimedia examination will be provided separately at a later date.

Professional development

The Victorian Curriculum and Assessment Authority is offering the following VCE LOTE professional development activities:

A workshop designed for those who are teaching VCE LOTE Units 3 and 4 for the first time in 2005:

Title of Workshop: *Introduction to teaching VCE LOTE*

Date: Wednesday 23 March

Time: 4.30–6.30 pm

Venue: VCAA Camberwell Centre
1 Railway Pde
Camberwell

A workshop to introduce the new VCE LOTE Assessment Handbook:

Title of Workshop: *Introduction to the VCE LOTE Assessment Handbook*

Date: Wednesday 30 March

Time: 4.30–6.30 pm

Venue: VCAA Camberwell Centre
1 Railway Pde
Camberwell

These workshops are free of charge and underground parking is available on the premises. Please bring a LOTE study design to your session. Refreshments will be served. For further information and to register please contact Marie Clair on (03) 9651 4339 or email clair.marie.m@edumail.vic.gov.au

2005 VCE study designs chart

Accompanying this Bulletin is a chart to provide VCE coordinators and teachers with a quick visual reference to the entire collection of currently accredited study designs for 2005.

Call for applications

Applications are now being taken on Sessional Staff Management System (SSMS) for:

- VCE Assessors (including GAT)
- AIM Markers (see P–10 Supplement Issue 12)
- VCAL Quality Assurance panel members
- School Assessment reviewers

For information on SSMS and to apply for any of these positions see page 7.

Sessional Staff Management System (SSMS)

Background

The Sessional Staff Management System (SSMS) website has been developed by the VCAA to accept and process applications for sessional work (e.g. assessors, reviewers, markers, panels). This website replaces most paper-based versions of Expressions of Interest that are usually published in this Bulletin.

People wishing to apply for advertised sessional work are invited to access the SSMS website to register their interest.

System and user requirements

SSMS is designed to work only with Microsoft Windows operating system and needs Internet Explorer 5.5 or above.

Users of the system are required to have a functional email address. Although much of the communication about sessional staff roles will be made available using screens or downloads from within SSMS, email will provide important communication links and notifications.

You will be required to change your password from time to time and provide a Question and Answer for extra security.

You should note carefully the type of information that may be required of you, particularly when applying for the first time.

Applicants are responsible for maintaining the accuracy of their personal details and contacts such as addresses, home school, phone numbers and email; all of which can be changed within SSMS.

There will be help screens and downloadable help files available within SSMS. The website can be reached from any PC location with Internet access.

Accessing the site

There are two main paths to the website.

From the VCAA website:

www.vcaa.vic.edu.au Career opportunities Sessional employment Sessional Staff Management System
OR

www.vcaa.vic.edu.au/career/ssms.html and click the link to SSMS

SSMS enquiries

SSMS is being developed by Assessment Services and Resources staff and all enquiries should be directed as follows:

Implementation/development

Marlwood Ryder

Tel: (03) 9651 4421

email: ryder.marlwood.f@edumail.vic.gov.au

Technical/access issues

Johann Fan

Tel: (03) 9651 4581

email: fan.johann.y@edumail.vic.gov.au

General helpdesk

Email: assessment.administration.vcaa@edumail.vic.gov.au

Phone assistance:

Kapila Jayasuriya (03) 9651 4447

Belinda Too (03) 9651 4366

Peter Uren (03) 9651 4424.

Login

If you were appointed to work for the VCAA in 2004 you should already have been provided with a Login ID and password; enter the Login ID and password.

OR

If you have not worked for the VCAA before or did not assess in 2004 you will need to login as a NEW APPLICANT (use NEW APPLICANT button on right side).



After logging in, the available actions appear as links in a menu on the left side:

Change password, Select job, Modify personal details, Modify qualification details, Downloads.

As security for SSMS, there is automatic timing out protection if no activity is registered for 15 minutes and you will be required to login again. Further, if you use an incorrect set of login and password more than three times your account will be disabled and you will need to contact Assessment Services and Resources staff to activate your account.

Applying for a job

Once within SSMS the general steps to apply for a job are:

- use the Select job option
- under Category, you should search and select an employment area (e.g. VCE Examinations, AIM, Curriculum)
- from the list of retrieved jobs shown, select the job you are interested in.

The rest of the process follows.

If you wish to apply for multiple jobs such as English assessing and GAT assessing then you will be required to submit separate applications. A list of current positions is given on page 6.

Changes to accredited study designs: Reminder of previously notified changes

Biology, Chemistry, Literature, Philosophy, Physical Education

Teachers of the studies listed above are reminded of changes that were made to the original accredited study designs, details of which have been previously published and communicated to schools between 2000 and 2004. The changes have important implications in terms of the requirements of the individual study design.

If schools are unable to locate the advice in the sources listed below, please contact Katherine Papastathopoulos in the Senior Secondary Curriculum Unit on (03) 9651 4511 for assistance.

Biology: Units 3 and 4

Please refer to VCAA Bulletin, No.11, March 2004, page 13 for details of the changes that were made to School-assessed Coursework which came into effect on 1 January 2004. This information, together with an updated electronic version of the study design, is also available on the Biology study page on the VCAA website: www.vcaa.vic.edu.au/vce/studies/biology/biologyindex.html

Chemistry: Units 3 and 4

Please refer to VCE Bulletin No. 158, October 2000, page 1 and Liftout 1 – Chemistry Study Design for details of changes which came into effect on 1 January 2001. This information, together with an updated electronic version of the study design, is also available on the Chemistry study page on the VCAA website: www.vcaa.vic.edu.au/vce/studies/chemistry/chemindex.html

Literature: Units 3 and 4

Please refer to Memorandum to Schools No. 65/2003, Changes to Literature study design and literature text list 2004, or VCAA Bulletin No. 4, August 2003, page 10, for details of the change to the Literature study design which came into effect on 1 January 2004. This information is also available on the Literature study page on the VCAA website:

www.vcaa.vic.edu.au/vce/studies/literature/literatureindex.html

Philosophy: Unit 4

Please refer to Memorandum to Schools No. 27/2004, Reminder of changes to Unit 4 Philosophy, 31 March 2004, and VCE Bulletin No. 171, November 2001, Liftout 2, Changes to VCE Philosophy, for details of the changes which came into effect on 1 January 2002. This information, together with an updated electronic version of the study design, is also available on the Philosophy study page on the VCAA website:

www.vcaa.vic.edu.au/vce/studies/philosophy/philosophyindex.html

Physical Education

Please refer to VCE Bulletin No. 162, March 2001, page 14, and Supplement 2 VCE Physical Education Units 3 and 4, for details on a change of understanding of the interplay between energy systems in Unit 3 which came into effect in 2002. This information is also available on the Physical Education study page on the VCAA website:

www.vcaa.vic.edu.au/vce/studies/physicaledu/phyeduindex.html

Literature

Text List 2005

Teachers electing to teach Beverley Farmer, *Collected Stories*, UQP, 1996 from List B should note that the stories from which the passages for the examination will be selected are as follows: Ismini, The Albatross, Inheritance, Melpo, Woman in a Mirror, Milk, Pumpkin, A Man in the Laundrette, A Woman with Black Hair, Home Time, Among Pigeons.

Physics

Study Design 2005–2008 erratum

Teachers are advised that on page 21 Area of Study 2: Electricity, Outcome 2, the last section of the third bullet point should read:

$$\text{series: } R_T = R_1 + R_2 + \dots + R_n$$

$$\text{parallel: } \frac{1}{R_T} = \frac{1}{R_1} + \frac{1}{R_2} + \dots + \frac{1}{R_n}$$

VCAA May Conference

A number of regional professional development programs are being developed by the VCAL Regional Consultants, in consultation with the VCAA. These programs will be specifically tailored to meet local needs. More information about these programs will be provided directly by the VCAL Regional Consultants to specific school regions.

In addition, the VCAA is organising a VCAL state-wide conference to be held on Thursday 12 May 2005, at Moonee Valley Racing Club. The conference will focus on best practice and resources to assist teachers and VCAL providers in the delivery of VCAL.

The VCAA is calling for expressions of interest to conduct relevant workshops at this state-wide conference. Expressions of interest close on 11 March 2005 and successful applicants will be advised by 15 April 2005.

Please refer to VCAA memorandum No. 15 for more details.

2005 Quality Assurance

The 2005 Quality Assurance (QA) kit has now been distributed to providers.

All providers will need to complete Sample Assessment Task Templates contained within the kit. The Sample Assessment Task Templates must be completed and forwarded to the VCAL Regional Consultant in your region by **Friday 29 April 2005**.

The 2005 VCAL QA Kit is now available on the VCAA website at the following address www.vcaa.vic.edu.au/vcal/index.html

Teachers who wish to lodge an Expression of Interest to join a QA Teacher Panel are reminded that the closing date is 11 March 2005.

Expression of Interest forms can be submitted online by accessing the VCAA website at the following address www.vcaa.vic.edu.au/vcal/index.html or www.ssms.vic.edu.au

Achievement Awards

The 2004 VCAL Achievement Awards ceremony is on 16 March 2005.

Nine individual students will receive Student Achievement Awards in the categories of Work Related Skills, Personal Development Skills and General Achievement and three teams of students will receive Student Team Achievement Awards.

Four Partner Achievement Awards in the categories of Workplace Learning, VCAL Promotion, VET Provision and Community Programs will be awarded to six recipients.

Eight teachers will receive Teacher Achievement Awards in the categories of Integrated Program, Program Development and a Team Teaching Award.

A total of 46 awards will be distributed at the awards ceremony.

The Minister for Education and Training will be hosting the awards ceremony which will be held at Queens Hall, Parliament House, Spring Street, Melbourne from 1.00 to 3.30 pm. 315 guests have been invited to attend the awards ceremony.

Notices

VCAA videos for sale

The following three videos can be purchased from Information Services at the VCAA.

Individual copies cost \$33.00 which includes GST and postage. A special price of \$27.50 per video is available for orders of two or more videos.

An order form is on page 15.

Top Acts 2003 and Top Acts 2004

These videos feature outstanding VCE performances in Music Performance, Dance, Drama and Theatre Studies in the VCE Season of Excellence.

Plain English Speaking

A video featuring student speakers from a state final of the VCAA Plain English Speaking Award. The video is accompanied by Teacher Notes. It is a valuable aid for teachers of public speaking, particularly those who plan to enter students in the 2005 VCAA Plain English Speaking Award.

Drama Ensemble

This video features three Drama ensemble pieces from the VCE Season of Excellence when this task was an externally assessed examination.

Many teachers will already have this but there are still copies left if they still need one.



VCE SEASON OF EXCELLENCE 2005



Top Class: Dance and VET Dance
 The National Theatre, Cnr Carlisle and Barkly Sts, St Kilda
 Saturday 19 March 2005, 11.00 am and 2.00 pm

Booking Form

Name _____ School (IF TEACHER) _____
 Address _____ Postcode _____
 Telephone _____ Mobile _____

CONCERT SESSIONS

1	11.00 am	Dance and VET Dance Concert 1	} These two sessions are different programs
2	2.00 pm	Dance and VET Dance Concert 2	

Both these performances will be followed by a brief Q & A session with Dance Assessors.

TICKET PRICES

- Metropolitan – student/adult \$7.00
- Regional – student/adult \$5.00 (+100 km from Melb GPO)
- The Age VCE subscribers \$5.00 door sales only, subject to availability
- Teacher/s Free of charge (if accompanying students) Quantity required (Max 2)

TICKETS (please complete)

Session	Quantity required	Ticket price	TOTAL
1	<input type="checkbox"/>	tickets @ \$ <input type="text"/> =	\$ <input type="text"/>
2	<input type="checkbox"/>	tickets @ \$ <input type="text"/> =	\$ <input type="text"/>
TOTAL PAYABLE			\$ <input type="text"/> This event is GST free

PAYMENT METHOD – PAYMENT MUST ACCOMPANY BOOKING FORM

- A cheque is enclosed payable to the **Victorian Curriculum and Assessment Authority** OR
- My **credit card** details are as follows Visa MasterCard Bankcard

Credit card number

Signature: _____ Expiry date ____ / ____

This booking form becomes a TAX INVOICE upon receipt of payment. VCAA ABN: 82 628 957 617. Tickets and receipt will be mailed within three weeks of receiving order. This applies to orders made prior to Wednesday 9 March 2005.

Mail bookings close at 5 pm on Wednesday 9 March to allow time for ticket processing
Send form WITH PAYMENT to Tickets, VCE Season of Excellence, VCAA, 41 St Andrews Place EAST MELBOURNE 3002

Further information

- * **NO REFUND ON TICKET PURCHASES**
- * **NO PHONE BOOKINGS**
- * Tickets can also be purchased (**by cash or cheque only**) at the door prior to each performance (**subject to availability**)
- * Box office opens 1 hour prior to concert session time
- * Enquiries: VCE Season of Excellence office on (03) 9651 4582 (no bookings)

For further Season of Excellence information or to download forms go to www.vcaa.vic.edu.au/seasonofexcellence.html

VCAA PRIVACY STATEMENT

The Victorian Curriculum and Assessment Authority (VCAA) is a statutory authority established under the *Victorian Curriculum and Assessment Authority Act 2000*. The VCAA is committed to protecting all personal information collected and handling this data in accordance with the *Information Privacy Act 2000*. All of the information we collect from you will be kept secure and confidential.



VCE SEASON OF EXCELLENCE 2005



Top Class: Drama

The National Theatre, Cnr Carlisle and Barkly Sts, St Kilda

Saturday 23 April 2005, 11.00 am and 2.00 pm

Saturday 30 April, 11.00 am All sessions are different programs

Booking Form

Name _____ School (IF TEACHER) _____

Address _____ Postcode _____

Telephone _____ Mobile _____

CONCERT SESSIONS

1	Saturday 23 April	11.00 am	Drama Concert 1	} These three sessions are different programs
2	Saturday 23 April	2.00 pm	Drama Concert 2	
1	Saturday 30 April	11.00 am	Drama Concert 1	

PLEASE NOTE: There is also a Theatre Studies concert on 30 April at 2.00 pm. See separate Theatre Studies booking form.

TICKET PRICES

- Metropolitan** – student/adult \$7.00
- Regional** – student/adult \$5.00 (+100 km from Melb GPO)
- The Age VCE subscribers** \$5.00 door sales only, subject to availability
- Teacher/s** Free of charge (if accompanying students) Quantity required (Max 2)

TICKETS (please complete)

Session		Quantity required	Ticket price	TOTAL
1	Saturday 23 April, 11.00 am	<input type="checkbox"/>	tickets @ \$ <input type="text"/> = \$ <input type="text"/>	
2	Saturday 23 April, 2.00 pm	<input type="checkbox"/>	tickets @ \$ <input type="text"/> = \$ <input type="text"/>	
1	Saturday 30 April, 11.00 am	<input type="checkbox"/>	tickets @ \$ <input type="text"/> = \$ <input type="text"/>	
			TOTAL PAYABLE	\$ <input type="text"/> This event is GST free

PAYMENT METHOD – PAYMENT MUST ACCOMPANY BOOKING FORM

- A **cheque** is enclosed payable to the **Victorian Curriculum and Assessment Authority** OR
- My **credit card** details are as follows Visa MasterCard Bankcard

Credit card number

Signature: _____ Expiry date ____ / ____

This booking form becomes a TAX INVOICE upon receipt of payment. VCAA ABN: 82 628 957 617. Tickets and receipt will be mailed within three weeks of receiving order. This applies to orders made prior to Wednesday 13 April 2005.

Mail bookings close at 5 pm on Wednesday 13 April to allow time for ticket processing

Send form WITH PAYMENT to Tickets, VCE Season of Excellence, VCAA, 41 St Andrews Place EAST MELBOURNE 3002

Further information

- * **NO REFUND ON TICKET PURCHASES** * **NO PHONE BOOKINGS**
- * Tickets can also be purchased (by cash or cheque only) at the door prior to each performance (subject to availability)
- * Box office opens 1 hour prior to concert session time
- * Enquiries: VCE Season of Excellence office on (03) 9651 4582 (no bookings)

For further Season of Excellence information or to download forms go to www.vcaa.vic.edu.au/seasonofexcellence.html

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VCE SEASON OF EXCELLENCE 2005



Top Class: Theatre Studies

The National Theatre, Cnr Carlisle and Barkly Sts, St Kilda

Saturday 30 April 2005, 2.00 pm

Please note: There is also a **Drama performance at 11.00 am on 30 April**. If you wish to see **both** performances you will need to **use the separate** Drama booking form and post both together with your payment.

Booking Form

Name _____ School (IF TEACHER) _____

Address _____ Postcode _____

Telephone _____ Mobile _____

CONCERT SESSION

One session only 2.00 pm Theatre Studies Concert *Box office will open 1 hour prior to concert.

PLEASE NOTE: For Drama performance at 11.00 am on 30 April please use separate Drama booking form.

TICKET PRICES

- Metropolitan** – student/adult \$7.00
- Regional** – student/adult \$5.00 (+100 km from Melb GPO)
- The Age VCE subscribers** \$5.00 door sales only, subject to availability
- Teacher/s** Free of charge (if accompanying students) Quantity required (Max 2)

TICKETS (please complete)

Session	Quantity required	Ticket price	TOTAL
TS	<input type="checkbox"/>	tickets @ \$ <input type="text"/>	= \$ <input type="text"/>

TOTAL PAYABLE \$ This event is GST free

PAYMENT METHOD – PAYMENT MUST ACCOMPANY BOOKING FORM

- A **cheque** is enclosed payable to the **Victorian Curriculum and Assessment Authority** OR
- My **credit card** details are as follows Visa MasterCard Bankcard

Credit card number

Signature: _____ Expiry date ____ / ____

This booking form becomes a TAX INVOICE upon receipt of payment. VCAA ABN: 82 628 957 617. Tickets and receipt will be mailed within three weeks of receiving order. This applies to orders made prior to Wednesday 20 April 2005.

Mail bookings close at 5 pm on Wednesday 20 April to allow time for ticket processing

Send form WITH PAYMENT to Tickets, VCE Season of Excellence, VCAA, 41 St Andrews Place EAST MELBOURNE 3002

Further information

- * **NO REFUND ON TICKET PURCHASES**
- * **NO PHONE BOOKINGS**
- * Tickets can also be purchased (**by cash or cheque only**) at the door prior to each performance (**subject to availability**)
- * Box office opens 1 hour prior to concert session time
- * Enquiries: VCE Season of Excellence office on (03) 9651 4582 (no bookings)

For further Season of Excellence information or to download forms go to www.vcaa.vic.edu.au/seasonofexcellence.html

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VCE SEASON OF EXCELLENCE 2005



Top Class Music Performance: Solo and Group

ABC Iwaki Auditorium, Cnr Southbank Blvd and Sturt St, Southbank

Saturday 7 May 2005 10.30 am, 1.00 pm, 3.15 pm, 6.15 pm

Booking Form

Name _____ School (IF TEACHER) _____

Address _____ Postcode _____

Telephone _____ Mobile _____

CONCERT SESSIONS

- | | | |
|---|----------|--|
| 1 | 10.30 am | Solo: Brass, Woodwind and Percussion |
| 2 | 1.00 pm | Solo: Orchestral and Fretted strings |
| 3 | 3.15 pm | Solo: Piano and Classical voice |
| 4 | 6.15 pm | Solo: Contemporary styles / Group: Contemporary and Classical styles |

TICKET PRICES

- Metropolitan** – student/adult \$7.00
Regional – student/adult \$5.00 (+100 km from Melb GPO)
The Age VCE subscribers \$5.00 door sales only, subject to availability
Teacher/s Free of charge (if accompanying students) Quantity required (Max 2)

TICKETS (please complete)

Session	Quantity required	Ticket price	TOTAL
1	<input type="checkbox"/>	tickets @ \$ <input type="text"/> =	\$ <input type="text"/>
2	<input type="checkbox"/>	tickets @ \$ <input type="text"/> =	\$ <input type="text"/>
3	<input type="checkbox"/>	tickets @ \$ <input type="text"/> =	\$ <input type="text"/>
4	<input type="checkbox"/>	tickets @ \$ <input type="text"/> =	\$ <input type="text"/>

TOTAL PAYABLE \$ This event is GST free

PAYMENT METHOD – PAYMENT MUST ACCOMPANY BOOKING FORM

- A **cheque** is enclosed payable to the **Victorian Curriculum and Assessment Authority** OR
 My **credit card** details are as follows Visa MasterCard Bankcard

Credit card number

Signature: _____ Expiry date ____ / ____

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Mail bookings close at 5 pm on Wednesday 27 April to allow time for ticket processing

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Further information

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- * **NO PHONE BOOKINGS**
- * Tickets can also be purchased (**by cash or cheque only**) at the door prior to each performance (**subject to availability**)
- * Box office opens 1 hour prior to concert session time
- * Enquiries: VCE Season of Excellence office on (03) 9651 4582 (no bookings)

For further Season of Excellence information or to download forms go to www.vcaa.vic.edu.au/seasonofexcellence.html

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VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

41 St Andrews Place East Melbourne Victoria 3002 Australia
 TELEPHONE +61 3 9651 4300 FACSIMILE +61 3 9651 4324
 EMAIL vcaa@edumail.vic.gov.au WEB www.vcaa.vic.edu.au
 ABN 82 628 957 617



VCAA Videos Now Available

VCAA Privacy Statement

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Drama Ensemble – Features three Drama ensemble performances. This video was very popular when first released and is reissued due to popular demand. The video is accompanied by Teacher Notes.

Top Acts 2004 – Features outstanding VCE performances from Music Performance, Dance, Drama and Theatre Studies in the 2004 VCE Season of Excellence.

Plain English Speaking Award – Features student speakers from the state final of the VCAA Plain English Speaking Award 2003. The video is accompanied by Teacher Notes. A valuable aid for teachers of Public Speaking and particularly for those who plan to enter students in the 2004 VCAA Plain English Speaking Award.

The cost of one video is \$33, two or more videos cost \$27.50 each. These prices include GST, postage and handling.

Please note:

- Make cheques payable to the Victorian Curriculum and Assessment Authority (ABN: 82 628 957 617).
- On receipt of payment, a Tax Invoice/Receipt will be mailed with the video to the purchaser.
- For further details contact Information Services (03) 9651 4544.

Please note that the VCAA will not send out a Tax Invoice prior to payment and school purchase orders are not accepted.

Mail the order form and cheque to:

Information Services, Victorian Curriculum and Assessment Authority, 41 St Andrews Place, East Melbourne 3002



Order Form – VCAA Videos

Name: _____ Telephone: _____

School/Address: _____

I request copy/copies Drama Ensemble copy/copies Plain English Speaking Award
 copy/copies Top Acts 2003 copy/copies Top Acts 2004 **Total number of videos**

PAYMENT DETAILS (Orders cannot be despatched until payment is processed.)

The cost of one video is \$33, two or more videos cost \$27.50 each. These prices include GST, postage and handling.

Here is my payment for _____ video/s in the amount of \$ _____

Cheque or Money order (payable to the Victorian Curriculum and Assessment Authority)
 Bank Card Visa Card Master Card Card No.

Cardholder's Name: (Mr/Mrs/Ms/Miss) _____
 First Name Initial Family Name

Cardholder's signature _____ Expiry date

Telephone _____
 Business Private Mobile

DATAFORMS/VCAA/Videos.IDD

February 2004 to February 2005

The detailed contents for this VCAA Bulletin are on the front cover. This index records items in all issues from February 2004 to February 2005. Index items are followed by issue number and page number. Index to supplements appears on the next page.

A

- Accounting
 - Clarification of methods 2003–2004 11–13

B

- Biology
 - Changes to School-assessed Coursework 11–13

C

- CEO's column 22–3, 21–3, 20–3, 19–3, 18–1, 3 16–3, 15–3, 4, 14–3, 13–3, 12–3, 11–3
- Classical Societies and Cultures
 - Prescribed texts 2004 12–10
 - Prescribed texts 2005 16–10

D

- Dance
 - Units 3 and 4 2005 prescribed list of works 20–12–13
- Derived Examination Score
 - appeals 15–4–6, 13–8
 - attendance at examinations 13–7
 - completing the application 13–7, 8
 - June examination period 15–4–6, 13–7, 8
 - Student Information Sheet 19 (liftout)
- Drama and Theatre Studies
 - 2005 Playlist 22, 15 (liftout)

E

- English
 - Non-print texts 11–7
 - VCE English/English (ESL) and Literature text selection panels 2005 20 (liftout)
- Examinations
 - Agricultural and Horticultural Studies examination 2004 12–4
 - Art 15–9
 - Audio resources on the web (LOTE and Music) 16–9
 - Australian Indigenous Languages of Victoria 2004 examination 15–9
 - Chemistry examination
 - June 2004 13–6, 12–4
 - June 2005 22–5
 - November 2004 16–6
 - Dance Performance examinations – duplication of programs 22–4
 - Derived Examination Score 19–8

- Design and Technology 13–10, 11
- Economics Assessment Handbook 2004 12–4
- English Language 16–7
- English: Non-print texts 16–6–7, 11–7
- Errata: VET Music Industry (Technical Production) 20–8
- Examination advice and sample materials 11–7 *See index to supplements 11*
- 2005 and 2006 22–4, 16–7
- International Studies 2005 22–5
- Latin: End-of-year examination 13–6
- Literature: End-of-year examination 11–7
- LOTE Oral assessor training 12–4
- LOTE Oral Examination 2004 11–7

- Music Performance
 - Duplication of programs 22–4
 - Solo and Group 12–5
 - November 2004 examination timetable 12–4
 - Periods 2005 and 2006 20–8
 - Studio Arts: End-of-year examination 13–7
 - 2004 Examination details and assessment criteria 22–4
 - 2004 VCE Assessment Expressions of Interest: 10 (liftout)
 - 2003 Examination Assessment Criteria (online only)
 - Use of calculators in VCE Mathematics (see Mathematics)
 - VCE Assessment reports 14–8, 13–7
 - VCE VET Equine Industry End-of-year examination 13–6
 - VCE VET Hospitality (Operations) examination 12–5
 - VCE VET Multimedia 12–5
 - VCE VET Performance examination and criteria and conditions 22–4–5
 - VET Music Industry (Technical Production) 18–5
 - Visual Communication and Design 15–9

F

- Food and Technology 13–11

H

- Health and Human Development 18–8

I

- Implementation of VCE Studies in 2004: support program 11–5

L

- Literature
 - Text list 2005 21–11
 - Text selection panels 2005 20 (liftout)

LOTE

- Oral Marking Scheme with Descriptors *See index to supplements 11*

M

- Mathematics
 - CAS CD-ROM 20–13
 - Mathematical Methods (CAS) pilot 12–10
 - Use of calculators in VCE examinations: 2005 and 2006 19–7, 8
- Music Performance
 - Group 21–11
 - Performance examination conditions 11–14
 - Units 3 and 4 9–8 *See Index to supplements 9*
 - Solo 21–11
 - Performance examination conditions 11–14, 15
 - Prescribed list of notated solo works 16–10, 11, 11 (liftout)
 - Units 3 and 4 2005 prescribed list of ensemble works 20–13

N

- Notices 22–9, 20–15, 16–11, 14–9, 13–9, 12–12, 11–15

P

- Physics study designs 2005–2008:
 - Erratum 21–11
- Psychology 22–8, 12–11
- P–10 Supplement 6–3 *See index to supplements 20, 19, 18, 16, 15, 13, 12, 11*
- Principles for Text Selection *See index to supplements 11*

R

- Reporting of Study Scores and GAT results 2004 19–6, 7
- Review of student breach of examination rules 20–3–5
- Review of VCE studies 2004 11–4

S

- School assessment 16 (liftout)
 - Entry into VASS 12–8
 - 2004 Advice for School Assessment. *See index to supplements 11*
- Season of Excellence
 - 2004 21–16, 19–1, 6 14–1, 16, 13–1, 20, 12–9
 - 2005 22–1, 11–15, 20–1, 24, 19–1, 18–7, 9
- Application forms
 - 2004 16–8, 13–17, 10–14–17
 - 2005 18–6–15
- Special Provision 21–10, 18–5–7
 - 2003 3 (liftout)
 - Derived Examination Scores 19–8 (liftout)
- Special Examination Arrangements (SEA) 18–5–7
 - Working Party 14–9
- Statistical Moderation 11–6
- Student Records and Results
 - Accumulated credits 16–6
 - Changes to school information 11–4
 - Enrolment Data 2 11–4
 - Extension studies for VCE students 11–4
 - Changes for 2006 19–10
 - Full-fee-paying overseas student invoices
 - 2004 16–6, 16–6, 12–7
 - GAT exemption 13–6
 - viewing on VASS 14–8
 - Indicative Grades 13–4
 - Late Amendments to VCE Student Enrolment/Results 2002 and prior 12–7
 - On Track – Year 10 student data 13–5, 6, 12–6
 - Reporting of June examination results 13–6
 - Second Language
 - Applications 2005 16–5–6
 - eligibility 2005 19–10
 - SIAR 1 13–4
 - Small Group Moderation Partnerships 21–8, 19–9
 - 2005 22–6–7, 10
 - 2004 Application for Credit form 11–4
 - VCAA Quality Assurance Procedures in the VCE 13–4, 5
 - VCAL
 - certification 13–5
 - eligibility 12–6
 - VCE and VCAL Administration Handbook 2004 12–7
 - VCE Eligibility 2005 – Changes to requirements 15–7, 8
 - VCE Statement of Marks 15–7

VCE Student Enrolments/Results 12–7
 Year 10 Personal Details Only (PDO) students 18–7
 Systems and Technology 13–11, 12

T

Technology
 Design and Technology 13–10, 11
 Food and Technology 13–11
 Information Processing and Management 20–14
 Information Systems 20–14
 Systems and Technology 13–11, 12
 Texts and Traditions: 2005 22–8, 21–11
 Theatre Studies
 2005 Playlist 15 (liftout)
 Unit 4 Playlist 11–15

V

VCAA Calendars 2005 22–16
 2004 Erratum 11–8
 2005 21–10
 VCAA Plain English Speaking Award 16–1, 24, 15–1, 16, 12–20, 11–10, 11, 20, 24
 VCAA poster 18–7
 VCAA redeveloped website launch 11–1
 VCAA Working Party on Special Examination Arrangements for students with learning disabilities 19–4, 6
 VCAL
 Achievement Awards 20–15, 19–12, 12–1, 3
 Eligibility 13–13, 14
 Enrolments 2004 14–10
 Erratum 15–10, 14–10
 Implementation 2005 16–12, 14–10
 Minimum entry requirements for TAFE courses 14–10
 Professional Development 22–9
 School Level Reports 14–10
 Themed VCAL 19–12
 2005 15–10
 2003 Student destinations 14–10
 Update 22–9, 21–11, 18–8, 16–12, 15–10, 14–10, 13–13, 14, 11–16–18
 VCAA review of VCAL 18–8, 15–10, 14–10
 VCE Achiever 22–2, 20–23, 19–15, 18–19, 16–23, 15–15, 14–5, 13–19, 12–19, 11–11–12
 2004 winner 21–1
 VCE and VCAL Administrative Handbook 2005 19–9
 VCE and VCAL Administrative Handbook
 2004: Erratum 21–9, 12–7
 2005 22–7
 VCE Assessment
 Expressions of Interest 12–7
 Reports 11–6–7
 School Coursework Audit 13–8
 Studio Arts School-assessed

Tasks – Visitation 12–7
 VCE Assessment online 22–3, 21–7–8
 VCE Implementation Professional Development: Media 19–3
 VCE Online assessment 13–3, 4
 2004 VCE Results and ENTER Service 19 (liftout)
 VCE Professional Development 14–9
 VCE Review
 Accreditation periods for VCE studies: effective 1 January 2004 14–4, 5
 2005 21–4–7, 15, 20–6
 Business Management 2005–2008 professional development 13–9
 Consultation 18–3, 15–9
 Chemistry 16–4
 Review update 18–3
 English and Foundation English 18–4
 Environmental Science 16–4
 2005 Summary of changes 20 (liftout)
 Erratum 13–9
 Health and Human Development 22–6
 Implementation Support Program 16–4
 Implementation of VCE studies in 2004: support program (selected studies) 11–5
 2005 22–6
 Information Technology 15–9
 Mathematics review 14–5, 6
 Media 22–6
 Music consultation draft 18–4
 Physics 2005: Summary of changes 20 (liftout)
 Report on VCE International Studies and VCE Political Review Committees 16–4
 Review of studies 2004 20–5–6, 12–6
 Review of VCE studies 2004 11–4
 Consultation 11–5
 Statewide workshops for reaccredited VCE studies 2005–2008 20–6–7, 12–6
 Business Management 12–6
 Studies: Summary of changes. See index to supplements 11
 2005 Assessment advice 20–7–8
 VCE VET
 Briefings November/December 2004 20–9
 Equine Industry
 Sample examination questions 2004 See index to supplements 13
 Hospitality Operations: Study Score 14–7, 8
 Professional Development 18–5, 14–8
 programs 2005 20–9
 Program revision 14–8
 Certificate II in Food Processing (Retail Baking) 12–8, 11–8
 Progress report 16–7–8
 Food Processing (Wine) 11–8
 Program update 22–5, 18–5, 15–7, 11–8

Publications 20–9, 14–8, 11–10
 Revised programs in 2005 21–9
 School Based New Apprenticeships
 Community Services 2005 19–10
 Coordinators 11–8–10
 new booklet 11–8
 programs 2005 20–9–10
 seminar 16–8
 Scored assessment 14–7
 Professional development 12–8

State Reviewers
 contact details 2004 12–9
 Study Scores 19–11, 12
 VET in Senior Secondary
 Certificates: Briefings – Nov 2005 19–11
 Victorian Assessment Software System (VASS) 20–11, 18

W

Where to Now? evaluation 21–3, 18–7, 16–9, 20

Index to supplements

Bulletin No. 11

P–10 Supplement Issue 3

1. Principles for Text Selection
2. 2004 Advice for School Assessment
3. LOTE Oral Marking Scheme with Descriptors
4. Examination Advice and Sample materials
5. VCE Studies: Summary of Changes

Bulletin No. 12

1. Newly accredited VCE Studies: LOTE summary
2. Newly accredited VCE Studies: History
3. 2005 VCE Assessment
4. VCE 2003 Drama Solo Performance examination and Theatre Studies Monologue Performance examination
 P–10 Supplement Issue 4

Bulletin No. 13

1. VCE Examination advice 2004: June examinations and General Achievement Test (GAT)
2. Sample examination questions 2004: VCE VET Equine Industry
 P–10 Supplement Issue 5

Bulletin No. 15

P–10 Supplement Issue 6

Bulletin No. 16

P–10 Supplement Issue 7

Bulletin No. 18

1. VCE Examination Results Service
 P–10 Supplement Issue 8

Bulletin No. 19

1. Themed VCAL 2005 Guidelines and Application form
2. VCAL Achievement Awards Program 2004
 P–10 Supplement Issue 9

Bulletin No. 20

P–10 Supplement Issue 9

Bulletin No. 21

1. VCE Music Performance: Group
2. VCE Mathematics: application tasks

Bulletin No. 22

1. Text list 2006: English/ESL and Literature
2. 2005 Examination Assessment Criteria (online only)
3. Examination advice and sample materials (online only)
4. VCE Examination Results Service
 P–10 Supplement Issue 11

Distribution

13 January 2005 to 23 February 2005

Memoranda to schools

- 01/2005 re VASS new users professional development
- 02/2005 re Victorian Essential Learning Standards (VELS) – Introductory materials
- 03/2005 re
- 04/2005 re 2005 VCAL Quality Assurance
- 05/2005 re Top Class booking forms – VCE Season of Excellence
- 06/2005 re Professional Development Sessions – The New VCE Data Service
- 07/2005 re 2004 VCE Examination Results Service
- 08/2005 re VASS Enrolment 1 Data due 28 February 2005
- 09/2005 re Victorian Essential Learning Standards – Release of Standards
- 10/2005 re 2005 Principals Certification of Changes to VCE Physics
- 11/2005 re VCE Achiever Awards 2005
 - VCE Achiever Awards 2005 Application Form
- 12/2005 re VASS Release Version 7_76
- 13/2005 re 2005 Special Provision Information Sessions
- 14/2005 re Ministerial Launch of Victorian Essential Learning Standards (VELS)
- 15/2005 re VCAL Professional Development for 2005 – Call for Expressions of Interest for VCAL Conference
 - Expressions Of Interest To Present A VCAL Workshop
- 16/2005 re Special Examination Arrangements Term 1 2005 Closing date change
- 17/2005 re VCE VET Electrotechnology (Shared Technology) – Information Briefing
- 18/2005 re VCE English and ESL Unit 3 and 4 Text Survey
 - Text Survey
- 19/2005 re VCE Data Service – Upgrade Now Available
- 20/2005 re Small Group Partnerships 2005
 - Small Group Partnership Pro Forma
- 21/2005 re VCE VET Scored Assessment Briefing for New Assessors In 2005
- 22/2005 re Important Administrative Dates Erratum to 2005 VCE and VCAL Administrative Handbook

Publications: print

- February 2005 VCAA Bulletin
 - Liftout – Drama and Theatre Studies 2005 Playlist
 - Supplement 1 – Text list 2006: English/ESL and Literature
 - Supplement 2 – 2005 Examination assessment criteria (online only)
 - Supplement 3 – Examination advice and sample materials (online only)
 - Supplement 4 – VCE Examination Results Service
 - P-10 Supplement Issue 11
- Introducing the Victorian Essential Learning Standards – An Overview for Parents brochure
- VCE Assessment Handbook LOTE 2005
- Victorian Essential Learning Standards Introduction by Michael White CD-ROM

Internet

Additions

- February 2005 Bulletin, Liftout and Supplements
 - Memoranda to schools
 - 2005: 1, 2, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22
 - November 2004 examinations:
 - Arabic, Biology, Chinese First Language, Classical Societies and Cultures, Contemporary Australian Society, Design and Technology, Dutch, English Language, French, Geography, Latin, Philosophy, Portuguese, Romanian, Sinhala, Spanish, Greek, Health and Human Development, Hebrew, Australian History, Indonesian First Language, Indonesian Second Language, Information Processing and Management, Japanese First Language, Japanese Second Language, Korean First Language, Theatre Studies, VCE VET Information Technology, VCE VET Multimedia, Physics/Physics pilot
 - Prescribed List of notated Solo Works 2006
 - Assessment Handbooks: Accounting, Art, Economics, LOTE First and Second Language Studies and Chinese Second Language Advanced, Visual Communication and Design
 - Assessment Guides: Design and Technology, Information Technology
 - VCE VET assessment plans, criteria sheets, coursework assessment records and samples (for all Scored Assessment subjects)
 - VCAL: Quality Assurance kit
 - LOTE study summaries
- #### Deletions
- Special Provision form



VCAA Achiever Awards – Monthly applications now open

This is a reminder that the VCAA is now accepting applications for the VCE Achievers Awards for 2005. These awards provide the opportunity for young people to receive recognition for their initiative and community spirit while study at least two VCE Unit 3 and 4 sequences.

The VCAA encourages all schools nominate VCE students who demonstrate leadership potential, are involved in extra curricular activities and are considered by their school community to be inclusive, cooperative and committed to making a difference.

Each month a profile of the finalist will be published in the VCAA Bulletin and the *Herald Sun* newspaper. In December all the 2005 achievers are invited to a ceremony at Parliament House where they are presented with a certificate and medalion. The VCAA selection panel chooses one overall winner who receives a notepad computer courtesy of IBM Australia Ltd.

If you require any further information, please contact Information Services on (03) 9651 4544 or 1800 134 197.

Application forms can be downloaded from the VCAA website at www.vcaa.vic.edu.au/escellenceawards/vceachiever/index.htm

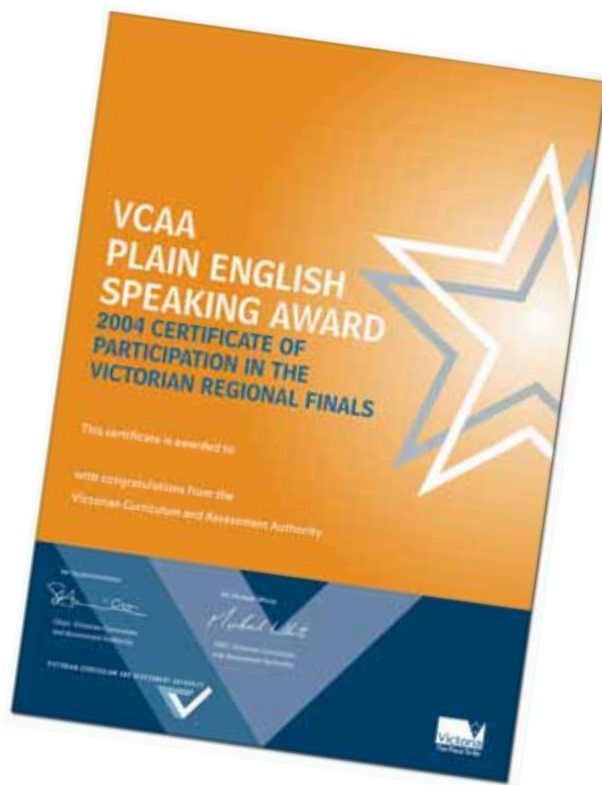
VCAA Plain English Speaking Award

Applications for the 2005 VCAA Plain English Speaking Award can be downloaded from the VCAA website at:

www.vcaa.vic.edu.au/excellenceawards/plainenglishspeaking/index.html

The regional final schedule will be available soon on the VCAA website under Excellence and Awards. Please refer to this when completing your application which is due at the VCAA by Friday 27 May 2005.

Professional development sessions for teachers will be offered by the VCAA and VATE (Victorian Association of the Teaching of English) in Term 2. Dates, times, venues and costs will be available on both the VCAA and VATE websites soon.



COPY DEADLINES FOR 2005

Issue No. and Month	Date of publication	Copy deadline
No. 24 April	Monday 11 April	Wednesday 23 March
No. 25 May	Monday 9 May	Wednesday 20 April
No. 26 June	Tuesday 14 June	Wednesday 24 May
No. 27 July	Monday 11 July	Wednesday 22 June
No. 28 August	Monday 15 August	Wednesday 27 July
No. 29 Exam Issue (Online only)	Monday 12 September	Wednesday 17 August
No. 30 September	Monday 12 September	Wednesday 24 August
No. 31 October	Monday 10 October	Wednesday 21 September
No. 32 November	Monday 14 November	Wednesday 26 October
No. 33 December	Monday 12 December	Wednesday 23 November

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EDITOR Scott Robinson **DESKTOP PUBLISHING** Therese David

EDITORIAL ENQUIRIES: tel: (03) 9651 4621, fax: (03) 9651 4354, email: vcaa@edumail.vic.gov.au

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Published by

VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

41 St Andrews Place East Melbourne Victoria 3002 Australia

TELEPHONE +61 3 9651 4300 FACSIMILE +61 3 9651 4324

EMAIL vcaa@edumail.vic.gov.au

WEB www.vcaa.vic.edu.au

