



Application for Top Arts : VCE 2009  
The Ian Potter Centre: NGV Australia



Applications are sought for Top Arts: VCE 2009 of work likely to achieve a high score and available for exhibition March to July 2010.

**INSTRUCTIONS FOR SUBMISSION**

1. **VCE Art** students may submit photographs of up to five works\* that represent the resolution of the student's ideas as represented in their body of work. No extra pages from developmental work are required this year.

Short-listed Art students will be required to deliver artworks and support material from the body of work for final selection in early December 2009.

2. **VCE Studio Arts** students may submit up to five photographs of works\* selected from the folio of finished artworks based on potential solutions as identified in their focus statement. Short-listed Studio Arts students will be required to deliver both SAT 1 work brief/design process and all of SAT 2 for final selection in early December 2009. No extra pages from developmental work are required this year.

- \*Multiple images of sculpture/an installation/textiles are counted as one work.
- Tips for taking good photos: [www.vcaa.vic.edu.au/seasonofexcellence.html](http://www.vcaa.vic.edu.au/seasonofexcellence.html) Short listing can depend on good photos!

3. Place application forms into SEPARATE A4 plastic sleeves before sending. If you are submitting more than one artwork or multiple series use separate application forms in separate A4 sleeves for each work/series.

**Only five artworks should be submitted. Staple multiple application forms/sleeves together. Do not use presentation folders or binders, only A4 sleeves.**

4. If work submitted is photography, please send in prints from original negatives. In the case of digital photography print out images in hardcopy. **Do not submit any photography on CD-ROM, disk or DVD (only screen-based work: film, performance, multimedia or webpages, should be submitted on CD-ROM or DVD).**

5. Write applicant's name on the back of each photo of artworks in B or 2B PENCIL or on a label, with an arrow indicating top of image if unclear. Each image should also be clearly identified on the back of the photograph as to whether it is part of a series, from the folio/body of work or a single final piece.

- To avoid injury to person opening envelope do not pin photo to application form.

**Note: PHOTOGRAPHS/DVDs etc. WILL NOT BE RETURNED.**

6. For work created in video or multimedia format please label each video, DVD, CD-ROM with student's name. Students should have copyright clearance on non-original material used. Pack videos, CD-ROM and DVDs to protect them.

**Copyright clearance and screen-based works**

Work submitted to Top Arts that does not have copyright clearance for the use of non-original material cannot be considered for exhibition or screening. This includes audio material, video clips, images from websites and images from publications including logos. While works produced and submitted for school assessment do not contravene copyright legislation, once they are displayed in the public domain their legal status changes. Applicants should seek clearance for all non-original material used.

Copyright Guidelines: <[www.vcaa.vic.edu.au/seasonofexcellence.html](http://www.vcaa.vic.edu.au/seasonofexcellence.html)> includes information on how to seek clearance.

**Please attach documentation to show that copyright clearance for non-original material has been obtained for the period 1 March – 30 June 2010. Work that does not have clearance will not be considered by the panel.**

**SEND TO:**

Top Arts  
National Gallery of Victoria  
PO Box 7259  
Melbourne 8004  
Enquiries tel: (03) 9651 4347 (Mon – Thurs)

**DEADLINE: 5 PM THURSDAY 15 OCTOBER 2009**  
Please note applications must be post-marked by this date to be accepted.

**Privacy Statement**

We collect and handle all your personal information in order to process your application to participate in the VCE Season of Excellence. It will be kept secure and only used in relation to the selection of work for the VCE Season of Excellence.

**Please read instructions on other side of form before completing**

**STUDY NAME:**  Art  Studio Arts **SCHOOL:**  Government  Catholic  Independent

**Student information:**  Male  Female

**USE CAPITAL LETTERS**

Name \_\_\_\_\_

Address \_\_\_\_\_ Postcode \_\_\_\_\_

Student No. \_\_\_\_\_ Telephone: (H) \_\_\_\_\_ (M) \_\_\_\_\_

Email \_\_\_\_\_

**Note: Short-listed applicants will be informed of the outcome of application by 1 December. Unsuccessful applicants will not be notified.**

**PLEASE PRINT ALL DETAILS CLEARLY IN CAPITAL LETTERS**

**DETAILS OF ARTWORK** (Please use a separate application form for each artwork, except for a series, and place in separate A4 plastic sleeve)

**Title** (may be used in catalogue) \_\_\_\_\_

**Size in centimetres** (Make measurements as accurate as possible. Measure image size only, **not mountboard or frame**, for 2D works.)

\_\_\_\_\_ height x \_\_\_\_\_ width x \_\_\_\_\_ depth centimetres (3D work only)

**Media of work/s to be exhibited** (**PLEASE COMPLETE** as fully as possible, e.g. terracotta; inkjet print; oil on canvas; gelatin silver photograph; type C photograph, satin and organza, charcoal on paper, resin and wood – do not use 'mixed media'). **PLEASE NOTE:** this information is required for every application \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Length of screen-based work** (if applicable) \_\_\_\_\_ minutes. **Software used in screen-based work** \_\_\_\_\_

**I have attached copyright clearance documentation** \_\_\_\_ Yes \_\_\_\_ N/A. *Works must be accompanied by documentation showing that clearance has been obtained for non-copyright material. Please read copyright info on other side of this form.*

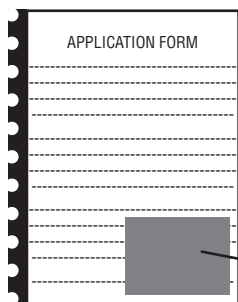
**Source of soundtrack** (if original list composer/garage band etc.) \_\_\_\_\_

**THEME OF WORK** (if you are shortlisted a more detailed description will be required)

\_\_\_\_\_

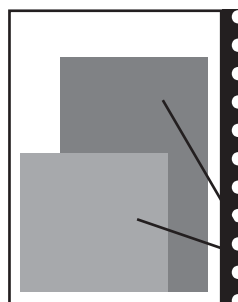
**PLACING WORK IN A4 SLEEVES**

**FRONT**



Small photos facing out so they are visible

**BACK**



Larger photos facing out so they are visible

**CHECKLIST** *Please mark each box*

- I have read the instructions for submitting applications and the copyright requirements outlined on the other side of this form.
- I have clearly printed all details and used capital letters.
- I have labelled photos/disks/CD-ROMs/DVDs as required.
- I have not submitted photographs or images of work on a disk or DVD (unless submitting screen-based work: film, performance or multimedia).
- My details above are where I can be contacted in November, December and January (do not use school address).
- I will place the application form and photos or disks in a single A4 plastic sleeve. I will only use multiple application forms and A4 sleeves if I am submitting multiple applications. I have stapled multiple applications/sleeves together.
- If my screen-based work (film, multimedia or web pages) contains non-original material I have enclosed documentation showing that copyright clearance has been obtained for the period 10 March – 30 June 2010. (See other side of form for details.)