



## Expression of Interest Form VCAA ASSESSMENT ONLINE

### VCAA Privacy Statement

The Victorian Curriculum and Assessment Authority (VCAA) is a statutory authority established under the *Victorian Curriculum and Assessment Authority Act 2000*. The VCAA is committed to protecting all personal information collected and handling this data in accordance with the *Information Privacy Act 2000*. All of the information we collect from you will be kept secure and confidential.

**Fax this form to the VCAA on (03) 9651 4612.**

This form is for schools seeking to express interest in participating the VCAA Assessment Online Programs.

### Important:

- Please complete this application form to participate in Assessment Online Programs and fax it to the VCAA on (03) 9651 4612.
- This form is best completed by the school's Principal and IT or Network Manager.
- Any queries in relation to the completion of this form can be directed to the Project Officer, Liz Stojanova on (03) 9651 4651 or via email to: [Stojanova.Liz.e@edumail.vic.gov.au](mailto:Stojanova.Liz.e@edumail.vic.gov.au)

### SECTION A: Complete school contact details

#### 1. School details

VCAA Code \_\_\_\_\_ School Number \_\_\_\_\_

School name \_\_\_\_\_

Additional campuses name \_\_\_\_\_

#### 2. VCAA Assessment Online programs

We would like to participate in (please tick)

- |  |  |
|--|--|
| <input type="checkbox"/> Year 7 Statewide Testing AIM Online | <input type="checkbox"/> VCE Online Pilot  |
| <input type="checkbox"/> Year 5 Statewide Testing AIM Online | <input type="checkbox"/> On Demand Testing |
| <input type="checkbox"/> Year 3 Statewide Testing AIM Online |  |

#### 3. School Curriculum Contact

Title \_\_\_\_\_ (e.g. Mr, Mrs, Ms)

Surname \_\_\_\_\_

First name \_\_\_\_\_

Position \_\_\_\_\_

Phone number \_\_\_\_\_ Fax number \_\_\_\_\_

Email address \_\_\_\_\_

## SECTION A continued

### 4. School IT Infrastructure Contact

Title \_\_\_\_\_ (e.g. Mr, Mrs, Ms)  
Surname \_\_\_\_\_  
First name \_\_\_\_\_  
Position \_\_\_\_\_  
Phone number \_\_\_\_\_ Fax number \_\_\_\_\_  
Email address \_\_\_\_\_

### The following sections – B and C on technical requirements are only for Catholic and Independent schools to complete.

Note: For Government schools, the VCAA Assessment Online School Server will be hosted on the CASES/CASE21 Server which has been pre-configured and deployed to also support the VCAA Assessment Online system. There will be no need to nominate a server to host the VCAA Assessment Online School Server.

## SECTION B: Nominated VCAA Assessment Online School Server details *(Catholic and Independent schools only)*

### 1. Server hardware details

The VCAA Assessment Online School Server requires the following minimum hardware configuration:

- 2000MHz processing speed (dual processor option recommended)
- 512MB DDR-SRAM
- 2 x 20GB hard drive (dual SCSI option recommended)
- RAID 1 Controller (hardware option recommended)
- 10/100 Mbps network interface
- 20GB tape backup
- Uninterruptible Power Supply (UPS)

If you have a server at school to nominate, please provide server details below:

Make and Model \_\_\_\_\_  
Processor speed and configuration \_\_\_\_\_  
RAM size \_\_\_\_\_  
Hard drive type and size \_\_\_\_\_  
RAID controller \_\_\_\_\_  
Network adapter \_\_\_\_\_  
Tape backup \_\_\_\_\_  
UPS \_\_\_\_\_

### 2. Server software details

The AIM Online School Server requires the following software:

- Microsoft Windows Server 2003 Standard Edition
- Microsoft Internet Information Services (IIS) 6.0
- Microsoft SQL Server 2000 Standard Edition, Service Pack 3
- An up-to-date version of Anti-virus Software

*NOTE: It is recommended that the server is only used for VCAA Assessment Online system.*

If you have a server at school to nominate, please provide details below:

Operating System \_\_\_\_\_  
Web server \_\_\_\_\_  
SQL server \_\_\_\_\_  
Anti-virus software \_\_\_\_\_  
Other software or applications hosted on the server \_\_\_\_\_



### SECTION D: Complete Principal Authorisation

- I declare that I am the Principal of the school detailed in Section A 1.
- I certify that this school has my authorisation to participate in the VCAA Online Assessment program/s selected in Section A 2.
- I certify that the staff members listed in Section 3 and Section 4 are employees of this school and they have my authorisation to liaise with the VCAA on behalf of this school, in relation to the VCAA Assessment Online program/s.
- I certify that the information provided in this form is correct.

Principal's name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### SECTION E: Fax your form to the VCAA

Fax your completed form to:

Liz Stojanova  
Project Officer, Online Programs  
P-10 Assessment Unit

VCAA  
41 St Andrews Place  
East Melbourne VIC 3002

Telephone: (03) 9651 4651  
Fax: **(03) 9651 4612**