VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY
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Victoria
The Place To Be

Notification of Late Amendments to VCE and VCAL Units Prior to 2008 (Year ____)

Please print clearly and in CAPITAL LETTERS.

Student family name _____ Given names _____

VCAA Student Number ☐☐☐☐☐☐☐☐☐☐

VCAA school code ☐☐☐☐☐ School name _____

Unit code	Unit name	Unit result Old	Unit result New	OFFICE USE ONLY study score Old	OFFICE USE ONLY study score New
☐☐☐☐☐☐	_____	_____	_____	_____	_____
☐☐☐☐☐☐	_____	_____	_____	_____	_____
☐☐☐☐☐☐	_____	_____	_____	_____	_____
☐☐☐☐☐☐	_____	_____	_____	_____	_____
☐☐☐☐☐☐	_____	_____	_____	_____	_____
☐☐☐☐☐☐	_____	_____	_____	_____	_____
☐☐☐☐☐☐	_____	_____	_____	_____	_____

Notes

1. *Please use one form per student.*
2. *Application to be signed by the principal giving explanation for the change.*
3. *Attach evidence (e.g. student's school report)* ☐
4. *Attach late fee* ☐
   - *$7.45 per unit change + additional late fee of $120.15 per student.*
5. *No GST is payable on late fees.*
6. *Cheques should be made payable to the VCAA.*
7. *Form and cheque to be forwarded to Student Records and Results Unit.*

Reason for change: _____

Principal's name _____ Signature _____ Date ____/____/____

Payment details Here is my payment for the amount of $ _____

This document becomes a Tax Invoice upon payment. Please make a copy of this form for your own taxation records as no receipt will be supplied.

☐ Cheque or Money Order (payable to the VCAA)

☐ Bankcard ☐ Visa ☐ Mastercard Card No. ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Cardholder's name: (Mr/Mrs/Ms/Miss) _____ Expiry date M M Y Y Y Y

Telephone _____
Business Private Mobile

OFFICE USE ONLY

Overall VCE/VCAL result:
- ☐ Remains the same
- ☐ N to S
- ☐ S to N

Signed _____ Date ____/____/____

Authorised _____ Date ____/____/____

Signed _____ Date ____/____/____

Audited _____ Date ____/____/____