



Notification of Late Amendments to 2008 VCE and VCAL Units

Please print clearly and in CAPITAL LETTERS.

Student family name _____

Given names _____

VCAA Student Number

VCAA school code School name _____

Unit code	Unit name	Unit result	
		Old	New
<input type="text"/>	_____	_____	_____
<input type="text"/>	_____	_____	_____
<input type="text"/>	_____	_____	_____
<input type="text"/>	_____	_____	_____
<input type="text"/>	_____	_____	_____
<input type="text"/>	_____	_____	_____
<input type="text"/>	_____	_____	_____

OFFICE USE ONLY study score	
Old	New
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Notes

- Please use one form per student.
- Application to be signed by the principal giving explanation for the change.
- Attach evidence (e.g. student's school report)
- Attach late fee

Until 13 March 2009 –

- Unit result changes for 2008 – no charge
- Enrolment changes for 2008 – \$7.45 per unit.

After 13 March 2009 –

- Result and enrolment changes for 2008 – \$7.45 + an additional late fee of \$31.10 per student.

- Complete new enrolment – \$7.45 per unit and additional late fee of \$73.50.
- No GST is payable on late fees.
- Cheques should be made payable to the VCAA.
- Form and cheque to be forwarded to Student Records and Results Unit.

Reason for change: _____

Principal's name _____

Signature _____

Date ____/____/____

Payment details Here is my payment for the amount of \$ _____

*This document becomes a Tax Invoice upon payment.
 Please make a copy of this form for your own taxation records as no receipt will be supplied.*

Cheque or Money Order (payable to the VCAA)

Bankcard Visa Mastercard Card No.

Cardholder's name: (Mr/Mrs/Ms/Miss) _____ Expiry date

Telephone _____
 Business Private Mobile

OFFICE USE ONLY	Signed _____	Date ____/____/____
Overall VCE/VCAL result:	Authorised _____	Date ____/____/____
<input type="checkbox"/> Remains the same	Signed _____	Date ____/____/____
<input type="checkbox"/> N to S	Audited _____	Date ____/____/____
<input type="checkbox"/> S to N		