



Report on Lost/Stolen/Damaged School-assessed Tasks (LSD)

See also Section 10.5.6 of the VCE and VCAL Administrative Handbook 2009. Please print clearly and in CAPITAL LETTERS.

School name		VCAA school code	
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	
Address (postal)		Suburb	Postcode
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Contact person		Position of responsibility	
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	
Phone	Fax		
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>		
VCAA Student Number			
<input style="width: 100%;" type="text"/>			
Student family name		Student first name	
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	
Study name			
<input style="width: 100%;" type="text"/>			
Study code	School-assessed Task		
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>		
	Lost	Stolen	Damaged
	<i>Strike out whichever is not applicable</i>		

Initial School Assessment

Score	
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The principal acting on advice from the teacher and on the basis of records kept, will determine an initial assessment for the School-assessed Task. The initial assessment for the School-assessed Task may require adjustment as a result of the review process.

Description of circumstances:

Principal's name	Principal's signature
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Please complete and return to:
**Project Manager, School Assessment,
 Assessment Operations Unit
 Victorian Curriculum and Assessment Authority**
 Fax: (03) 9225 2229

OFFICE USE ONLY	<i>Lost</i>	<i>Stolen</i>	<i>Damaged</i>	<i>Initial</i>	<i>Assessment Officer</i>
	L	S	D	<input style="width: 30px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>