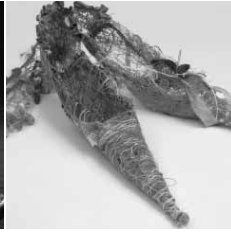
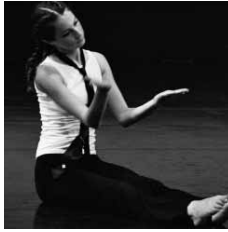


No. 64 October 2008

Victorian Certificate of Education  
Victorian Certificate of Applied Learning  
Vocational Education and Training



# VCAA **Bulletin** VCE, VCAL and VET Supplement 1

**Important administrative dates**



The following table provides important dates for students enrolled in the VCE and the VCAL.

V = VASS critical date

## 2008

Date	
<b>Friday 7 November</b>	<p>Final day for principals to lodge <b>Score Amendments</b> for VCE School-assessed Tasks from SIAR 1.</p> <p>Final day for principals to lodge <b>requests for Confirmation of Grades</b> for June examination results released to schools.</p> <p>Earliest date School-assessed Tasks in the Arts and Technology may be returned to students.</p>
<b>Monday 10 November</b> V	<p><b>SIAR 4</b></p> <p><b>Scores for VCE Unit 4 School-assessed Coursework</b></p> <p>After this date VASS will <b>not</b> allow schools to enter SIAR 4 scores.</p>
<b>Thursday 13 November</b>	<p>Final date for lodging applications for Top Screen (work from VCE VET Multimedia <b>only</b>) in the VCE Season of Excellence 2009.</p>
<b>Monday 17 November</b> V	<p><b>ENROLMENT 5</b></p> <p><b>This data should be a complete record of all VCE, VCAL and VET enrolments for the current year.</b></p> <p>After this date VASS will <b>not</b> allow schools to enrol or withdraw students in:</p> <ul style="list-style-type: none"> <li>• VCE Units 1 and 2</li> <li>• VCAL units</li> <li>• VET units of competence/modules.</li> </ul> <p><b>SIAR 5 unit results</b> due at the VCAA.</p> <p>After this date VASS will <b>not</b> allow schools to enter:</p> <ul style="list-style-type: none"> <li>• VCE unit results</li> <li>• VCAL unit results</li> <li>• VET units of competence/modules results</li> <li>• VCE VET coursework task scores.</li> </ul>
<b>Friday 28 November</b> V	<p><b>ENROLMENT 6</b></p> <p><b>Final date to amend student addresses for 2008.</b></p> <p>After this date no changes to addresses or other student personal details can be accepted.</p>
<b>Monday 15 December</b> V	<p><b>Results available to students.</b></p> <p><b>Final results</b> available to schools.</p> <p>Results package sent to schools:</p> <ul style="list-style-type: none"> <li>• <b>Statements of Results</b> for students studying <b>VCE Units 1 and 2</b> or <b>VCAL</b></li> <li>• <b>Certificates</b> for students who have successfully completed their <b>VCE</b> or <b>VCAL</b></li> <li>• <b>VCE VET</b> and <b>VET/Further Education Statement of Results</b> listing units of competence/modules completed for students studying VCE Units 1 and 2 only and VCAL.</li> </ul> <p><b>Statements of Results</b> for students enrolled in at least one VCE Units 3 and 4 sequence will be sent to students.</p>
<b>Wednesday 17 December</b>	<p><b>Anomalous grade report</b> will be available through VASS for the October/November examinations.</p>
<b>Friday 19 December</b>	<p>End of Term 4.</p> <p><b>End of 2008 school year.</b></p>

## 2009

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### Date

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**Wednesday 28 January** Start of school year for government schools.

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**Friday 6 February** Final day for:

- principals to lodge **requests for Confirmation of Grades for examinations held in October/November 2008**
- students to lodge **requests to inspect scripts for examinations held in October/November 2008**
- students to lodge without a late fee, **applications for Statements of Marks for all examinations held in 2008.**

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**Monday 23 February** **ENROLMENT 1**

V It is imperative that schools enter as much of the following enrolment data as possible by this date:

- VCE Units 1–4
- VCAL Certificates and VCAL units
- VET Certificates and units of competence/modules
- Registration of IB students (Years 11 and 12)

ENROLMENT 1 data is used for initial planning associated with the June and October/November examinations and to determine the School Coursework Audit. Schools are still able to enter enrolment data after this date.

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**Friday 6 March** Final day for:

- schools to lodge requests for 2009 to:
  - continue being a written examination centre
  - create a new written examination centre
  - combine with another school for written examinations
  - request for individual students to sit at centres other than their home school
- schools to lodge the following applications:
  - supervisors for the 2009 GAT and VCE examinations
  - Special Examination Arrangements for June, October and November examinations.
- schools to lodge written applications for Alternative Instruments and Alternative Works in Music Solo Performance, and Alternative Works in Music Group Performance.

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**Friday 13 March** Final day for:

- notifying the VCAA of **alterations to unit results, and initial school assessments for School-assessed Coursework and School-assessed Tasks** for 2008. After this date a late fee will be charged
- students to lodge with a late fee, **applications for Statements of Marks** for 2008 examinations.

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**Friday 27 March** Final day for schools to lodge the following applications for examinations held in June:

- approval of hiring fees for sites in the community used by two or more schools
- earlier starting time
- requests for students to sit examinations outside Victoria.

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**Friday 3 April** All 2008 examination scripts and raw assessment data held at the VCAA will be destroyed on this day.

End of Term 1

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**Friday 17 April** Final day for lodging entry forms for VCAA Plain English Speaking Award.

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<b>Date</b>	
<b>Monday 20 April</b>	<p>Start of Term 2.</p> <p><b>School Coursework Audit Notification (SCAN)</b> identifying student coursework required for VCE Unit 3 and Unit 4 received in schools.</p> <p>VCAL quality assurance Sample Assessment Task Templates completed and forwarded to the VCAL Liaison Teacher.</p>
<b>Wednesday 29 April</b>	<p><b>ENROLMENT 2</b></p> <p>This data should contain 2009 VCE, VCAL and VET enrolment data that is known and available to schools.</p> <p>V After this date, VASS will <b>not</b> allow schools to:</p> <ul style="list-style-type: none"> <li>• enter or withdraw enrolments for VCE Units 3 and 4 sequences</li> <li>• enter or withdraw enrolments for units of competence/modules for VCE VET scored Units 3 and 4 sequences</li> <li>• register IB students</li> <li>• enter returning Interrupted Studies students.</li> </ul> <p>Partnership details must be entered on VASS for VCE Unit 3 and VCE Units 3 and 4 coursework.</p>
<b>Monday 4 May</b>	First-round invoices for <b>full-fee-paying overseas students sent</b> to schools.
<b>Week beginning Monday 11 May</b>	<p>June examination centres available on VASS.</p> <p>Special Examination Arrangements available on VASS.</p>
<b>Friday 5 June</b>	<p><b>SIEG 1</b></p> <p>V <b>Indicative Grades for June examinations are due</b></p> <p>After this date VASS will <b>not</b> allow the entry of Indicative Grades for June examinations.</p>
<b>Tuesday 9 June to Thursday 11 June</b>	<p><b>June written examinations: Tuesday 9 and Wednesday 10.</b></p> <p><b>GAT: Thursday 11 June.</b></p>
<b>Monday 15 June</b>	<p><b>SIAR 1 scores for VCE Studio Arts School-assessed Task 1.</b></p> <p>V After this date VASS will <b>not</b> allow SIAR 1 results to be entered.</p> <p>Final day for schools to flag students eligible for a VCAL at mid year by running VCAL Mid year Reporting function on VASS.</p>
<b>Friday 19 June</b>	<b>Applications for exemption from the GAT due at VCAA.</b>
<b>Friday 26 June</b>	End of Term 2.
<b>Monday 13 July</b>	<p>Start of Term 3.</p> <p>SIAR 1 School-assessed Tasks that are required for review available through VASS.</p>
<b>Monday 20 July</b>	<p><b>ENROLMENT 3</b></p> <p>V This data should contain 2008 VCE, VCAL and VET enrolment data that is known and available to schools.</p> <p>After this date VASS will not allow schools to withdraw student enrolments from VCE Unit 4.</p> <p>Review of School-assessed Task by visitation in Studio Arts begins.</p>
<b>Friday 24 July</b>	<p>Final day for schools to lodge the following applications for examinations held in October/November:</p> <ul style="list-style-type: none"> <li>• approval of hiring fees for sites in the community used by two or more schools</li> <li>• earlier starting time</li> <li>• requests for new or combined examination centres and for students to sit at centres other than home schools</li> <li>• requests for students to sit examinations outside Victoria</li> <li>• timetable clashes.</li> </ul>

<b>Date</b>	
<b>Monday 27 July</b>	<b>SIAR 2 scores for VCE Unit 3 School-assessed Coursework.</b> After this date VASS will not allow schools to enter SIAR 2 results.
<b>Monday 3 August</b>	<b>June examination results and Studio Arts grades available to schools through VASS.</b>
<b>Wednesday 5 August</b>	<b>VCE Unit 3 School-assessed Coursework audit material</b> due at VCAA. Anomalous grade report will be available through VASS for the June examination.
<b>Monday 10 August</b>	Arts Performance Examination and LOTE oral component examination advice slips available to schools.
<b>Friday 14 August</b>	<b>ENROLMENT 4</b> V This data should contain 2009 VCE, VCAL and VET enrolment data that is known and available to schools. After this date VASS will <b>not</b> allow schools to: <ul style="list-style-type: none"> <li>• modify Assessment Plans or RTO details for scored VCE VET programs</li> </ul> Partnership details must be entered on VASS for VCE Unit 4 coursework.
<b>Monday 7 September</b>	October/November examination centres available through VASS. Special Examination Arrangements available through VASS.
<b>Friday 18 September</b>	<b>SIEG 2</b> <b>Indicative Grades for Arts Performance examinations are required.</b> After this date VASS will <b>not</b> allow schools to enter Indicative Grades for Arts Performance examinations. Final day for: <ul style="list-style-type: none"> <li>• lodging applications for enrolment in 2010 in <b>Chinese Second Language, Chinese Second Language Advanced, Indonesian Second Language, Japanese Second Language or Korean Second Language</b></li> <li>• students to lodge <b>requests to inspect scripts for examinations in the June</b> examination period.</li> </ul> End of Term 3.
<b>Monday 5 October</b>	Start of Term 4.
<b>Monday 5 October to Sunday 1 November</b>	<b>Arts Performance examinations and LOTE examinations: oral component.</b>
<b>Monday 12 October</b>	<b>SIAR 3 scores for VCE School-assessed Tasks.</b> V After this date VASS will <b>not</b> allow schools to enter SIAR 3 scores.
<b>Thursday 15 October</b>	Final day for lodging application forms for Top Designs, Top Arts and Top Screen (VCE Media only) in the VCE Season of Excellence 2010 (VCE Design and Technology, Food and Technology, Systems Engineering, Media, Art, Studio Arts, Visual Communication and Design).
<b>Monday 19 October</b>	<b>School Status Report</b> identifying School-assessed Tasks from the SIAR 3 required for review. V
<b>Tuesday 20 October</b>	LOTE (CCAFL) written examinations
<b>Wednesday 21 October</b>	<b>VCE Unit 4 School-assessed Coursework audit material</b> due at the VCAA.
<b>Monday 26 October</b>	Review by visitation of School-assessed Tasks begins.
<b>Wednesday 28 October</b>	<b>Auslan examination</b> to be held.

Date	
<b>Thursday 29 October</b>	<p><b>SIEG 3</b></p> <p><b>Indicative grades for November written examinations are required.</b></p> <p>After this date VASS will <b>not</b> allow schools to enter indicative grades.</p>
<b>Friday 30 October</b>	Final day for lodging applications for the Margaret Schofield Memorial Scholarship.
<b>Friday 30 October to Friday 20 November</b>	<b>Written examinations held.</b>
<b>Friday 6 November</b>	<p>Final day for principals to lodge:</p> <ul style="list-style-type: none"> <li>• <b>requests for Confirmation of Grades</b> for June examination results released to schools</li> <li>• <b>score amendments</b> for VCE School-assessed Tasks from SIAR 1.</li> </ul> <p>Earliest date School-assessed Tasks in the Arts and Technology may be returned to students.</p>
<b>Monday 9 November</b>	<p><b>SIAR 4 scores for VCE Unit 4 School-assessed Coursework.</b></p> <p>V After this date VASS will <b>not</b> allow schools to enter SIAR 4 scores.</p>
<b>Thursday 12 November</b>	Final date for lodging applications for Top Screen (work from VCE VET Multimedia <b>only</b> ) in the VCE Season of Excellence 2010.
<b>Monday 16 November</b>	<p><b>ENROLMENT 5</b></p> <p><b>This data should be a complete record of all VCE, VCAL and VET enrolments for the current year.</b></p> <p>After this date VASS will <b>not</b> allow schools to enrol or withdraw students in:</p> <ul style="list-style-type: none"> <li>• VCE Units 1 and 2</li> <li>• VCAL units</li> <li>• VET units of competence/modules.</li> </ul> <p><b>SIAR 5 unit results</b> due at the VCAA.</p> <p>After this date VASS will <b>not</b> allow schools to enter:</p> <ul style="list-style-type: none"> <li>• VCE unit results</li> <li>• VCAL unit results</li> <li>• VET units of competence/modules results</li> <li>• VCE VET coursework task scores.</li> </ul>
<b>Friday 27 November</b>	<p><b>ENROLMENT 6</b></p> <p>V <b>Final date to amend student addresses.</b></p> <p>After this date no changes to addresses or other student personal details for 2009 can be accepted. Applications for Themed VCAL in 2010 close.</p>
<b>Friday 4 December</b>	Applications close for 2009 VCAL Achievement Awards.
<b>Monday 14 December</b>	<p><b>Results available to students.</b></p> <p><b>Final results</b> available to schools.</p> <p>Results package sent to schools:</p> <ul style="list-style-type: none"> <li>• <b>Statements of Results</b> for students studying <b>VCE Units 1 and 2</b> or <b>VCAL</b></li> <li>• <b>Certificates</b> for students who have successfully completed their <b>VCE</b> or <b>VCAL</b></li> <li>• <b>VCE VET</b> and <b>VET/FE Statement of Results</b> listing units of competence/modules completed for students studying VCE Units 1 and 2 only and VCAL.</li> </ul> <p><b>Statements of Results</b> for students enrolled in at least one VCE Units 3 and 4 sequence will be sent to students.</p>

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**Date**

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**Wednesday 16 December**      **Anomalous grade report** will be available through VASS for the October/November examinations.

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**Friday 18 December**      End of Term 4.  
**End of 2009 school year.**

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## 2010

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**Date**

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**Friday 5 February**      Final day for:

- lodging **requests to inspect scripts for examinations held in October and November 2009**
- principals to lodge requests for **Confirmation of Grades for examinations in November 2009**
- students to lodge without a late fee, **applications for Statements of Marks for all examinations held in 2009.**

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**Friday 12 March**      Final day for:

- notifying the VCAA of **alterations to unit results** for students who attempted the VCE or VCAL in 2009. A late fee will be charged after this date
- principals to lodge **Score Amendments** for School-assessed Tasks from SIAR 3 in 2009, and initial school assessments for School-assessed Coursework in 2009
- students to lodge, with a late fee, applications for **Statements of Marks** for all examinations held in 2009.

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**VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY**

41 St Andrews Place East Melbourne Victoria 3002 Australia

TELEPHONE +61 3 9651 4300 FACSIMILE +61 3 9651 4324

EMAIL [vcaa@edumail.vic.gov.au](mailto:vcaa@edumail.vic.gov.au)

WEB [www.vcaa.vic.edu.au](http://www.vcaa.vic.edu.au)

