



# 2009 Approval to combine/transfer for written examinations

If your school has made arrangements with another school/s to combine for one or more study/s and/or transfer an individual student for the June and/or October/November examinations you must complete the information below.

When combining with more than one school please photocopy this proforma. This form is in two parts:

**Part 1** is to be completed by the \*home school

and **Part 2** is to be completed by the \*host school.

***This must be returned to the VCAA by the 'home school', attached to the Examination Centre form/s (green).***

## PART 1

I \_\_\_\_\_ (principal) have made arrangements with \_\_\_\_\_ (name of 'host school') to combine for the following examinations:

Are you combining for all studies? YES  NO  *If NO complete information below*

When completing Section A and/or Section B, please indicate whether the move is for an individual student or a whole class of students.

SECTION A JUNE	Exam No.	Individual move <i>(please tick)</i>	Whole study <i>(please tick)</i>
Study			
SECTION A OCTOBER/NOVEMBER	Exam No.	Individual move <i>(please tick)</i>	Whole study <i>(please tick)</i>
Study			

Principal's signature \_\_\_\_\_ Date: \_\_\_\_\_

School name (home school) \_\_\_\_\_

## PART 2

I have agreed to accommodate students from the above mentioned school for the examinations listed.

Principal's signature \_\_\_\_\_ Date: \_\_\_\_\_

Principal's name \_\_\_\_\_

School name (host school) \_\_\_\_\_