

Part E: Dates

Section 16: Important administrative dates

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16 Important administrative dates

The following table provides important dates for students enrolled in the VCE and the VCAL.

V = VASS critical date

2010

| Date | | Section reference |
|-----------------------------|--|----------------------|
| Wednesday 27 January | Start of school year for government schools. | |
| Friday 19 February | Final day for: <ul style="list-style-type: none"> • principals to lodge requests for Confirmation of Grades for examinations held in October/November 2009 • students to lodge requests to inspect scripts for examinations held in October/November 2009 • students to lodge without a late fee, applications for Statements of Marks for all examinations held in 2009. | 14.2 15.8 15.7 |
| Monday 22 February | ENROLMENT 1 | 4.2.9 |
| V | <p>It is imperative that schools enter as much of the following enrolment data as possible by this date:</p> <ul style="list-style-type: none"> • VCE Units 1–4 • VCAL Certificates and VCAL units • VET Certificates and units of competence/modules • Registration of IB students (Years 11 and 12) <p>ENROLMENT 1 data is used for initial planning associated with the June and October/November examinations and to determine the School Coursework Audit. Schools are still able to modify enrolment data after this date.</p> | |

| Date | Section reference |
|------------------------|---|
| Friday 5 March | Final day for: <ul style="list-style-type: none"> <li data-bbox="475 360 1246 573"> • schools to lodge requests for 2010 to: <ul style="list-style-type: none"> <li data-bbox="507 398 963 421">– continue being a written examination centre <li data-bbox="507 439 927 461">– create a new written examination centre <li data-bbox="507 479 1062 501">– combine with another school for written examinations <li data-bbox="507 519 1078 573">– request for individual students to sit at centres other than their home school <li data-bbox="475 591 1246 725"> • schools to lodge the following applications: <ul style="list-style-type: none"> <li data-bbox="507 629 1246 651">– supervisors for the 2010 GAT and VCE examinations 9.4.1 <li data-bbox="507 669 1246 725">– Special Examination Arrangements for June, October and November examinations. 11.4 <li data-bbox="475 743 1078 831"> • schools to lodge written applications for Alternative Instruments and Alternative Works in Music Solo Performance, and Alternative Works in Music Group Performance. |
| Friday 12 March | Final day for: <ul style="list-style-type: none"> <li data-bbox="475 898 1246 1021"> • notifying the VCAA of alterations to unit results, and initial school assessments for School-assessed Coursework and School-assessed Tasks for 2009. After this date a late fee will be charged 4.2.9 <li data-bbox="475 1039 1246 1093"> • students to lodge with a late fee, applications for Statements of Marks for 2009 examinations. 15.7 |
| Friday 19 March | Final day for principals to lodge applications for Student Examination Reassessment for examinations held in 2009. |
| Friday 26 March | Final day for schools to lodge the following applications for examinations held in June: <ul style="list-style-type: none"> <li data-bbox="475 1279 1246 1332"> • approval of hiring fees for sites in the community used by two or more schools 9.3.3 <li data-bbox="475 1350 1246 1373"> • earlier starting time 9.2.5 <li data-bbox="475 1391 1246 1413"> • requests for students to sit examinations outside Victoria. 9.9 End of Term 1 |
| Friday 9 April | All 2009 examination scripts and raw assessment data held at the VCAA will be destroyed on this day. 15.8 |
| Monday 12 April | Start of Term 2. |
| Monday 19 April | School Coursework Audit Notification (SCAN) identifying student coursework required for VCE Unit 3 and Unit 4 received in schools. 6.2.1 VCAL quality assurance Sample Assessment Task Templates completed and forwarded to the VCAL Liaison Teacher. |

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| Date | | Section reference |
|------------------------------------|--|----------------------|
| Wednesday 28 April | ENROLMENT 2 | 4.2.9 |
| | This data should contain 2010 VCE, VCAL and VET enrolment data that is known and available to schools. | |
| V | After this date, VASS will not allow schools to: <ul style="list-style-type: none"> enter or withdraw enrolments for VCE Units 3 and 4 sequences enter or withdraw enrolments for units of competence/modules for VCE VET scored Units 3 and 4 sequences register IB students enter returning Interrupted Studies students. | 5.5 |
| | Partnership details must be entered on VASS for VCE Unit 3 and VCE Units 3 and 4 coursework. | 4.5.1, 12.2.1 |
| Monday 3 May | First-round invoices for full-fee-paying overseas students sent to schools. | 5.9.1 |
| Week beginning Monday 10 May | June examination centres available on VASS. Special Examination Arrangements available on VASS. | |
| Monday 7 June | SIEG 1 | |
| V | Indicative Grades for June examinations are due | 9.8.1 |
| | After this date VASS will not allow the entry of Indicative Grades for June examinations. | |
| Tuesday 8 June to Thursday 10 June | June written examinations: Tuesday 8 and Wednesday 9. | 9.2.2 |
| | GAT: Thursday 10 June. | 13 |
| Tuesday 15 June | SIAR 1 scores for VCE Studio Arts School-assessed Task 1. | 10.5.3 |
| V | After this date VASS will not allow SIAR 1 results to be entered. | |
| Friday 18 June | Applications for exemption from the GAT due at VCAA. | 11.7 |
| Friday 25 June | End of Term 2. Final day for schools to flag students eligible for a VCAL Certificate at mid year by running VCAL Mid year Reporting function on VASS. | |
| Monday 12 July | Start of Term 3. SIAR 1 School-assessed Tasks that are required for review available through VASS. | |
| Monday 19 July | ENROLMENT 3 | 4.2.9 |
| V | This data should contain 2010 VCE, VCAL and VET enrolment data that is known and available to schools. After this date VASS will not allow schools to withdraw student enrolments from VCE Unit 4. | |
| | Review of School-assessed Task by visitation in Studio Arts begins. | 10.5.5 |

| Date | | Section reference |
|------------------------------|---|--|
| Friday 23 July | Final day for schools to lodge the following applications for examinations held in October/November: <ul style="list-style-type: none"> • approval of hiring fees for sites in the community used by two or more schools 9.3.3 • earlier starting time 9.2.5 • requests for new or combined examination centres and for students to sit at centres other than home schools 9.3.3 • requests for students to sit examinations outside Victoria 9.10 • timetable clashes. 9.2.4 | |
| Monday 26 July | SIAR 2 scores for VCE Unit 3 School-assessed Coursework. After this date VASS will not allow schools to enter SIAR 2 results. | Appendix 1.1.2 |
| Monday 2 August | June examination results and Studio Arts grades available to schools through VASS. | 14.1.1 |
| Wednesday 4 August | VCE Unit 3 School-assessed Coursework audit material due at VCAA. Anomalous grade report will be available through VASS for the June examination. | 9.9.1 |
| Monday 9 August | Arts Performance Examination and LOTE oral component examination advice slips available to schools. | 4.3.8 |
| Friday 13 August V | ENROLMENT 4 This data should contain 2010 VCE, VCAL and VET enrolment data that is known and available to schools. After this date VASS will not allow schools to: <ul style="list-style-type: none"> • modify Assessment Plans or RTO details for scored VCE VET programs Partnership details must be entered on VASS for VCE Unit 4 coursework. | 4.2.9 4.5.1 |
| Monday 6 September | October/November examination centres available through VASS. Special Examination Arrangements available through VASS. | |
| Friday 17 September | SIEG 2 Indicative Grades for Arts Performance examinations are required. After this date VASS will not allow schools to enter Indicative Grades for Arts Performance examinations. Final day for students to lodge requests to inspect scripts for examinations in the June examination period. End of Term 3. | 9.9.1 15.8 |
| Monday 4 October | Start of Term 4. | |

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| Date | | Section reference |
|--|--|--------------------------------|
| Monday 4 October to Sunday 31 October | Arts Performance examinations and LOTE examinations: oral component. | 9.2.1 |
| Monday 11 October V | SIAR 3 scores for VCE School-assessed Tasks. After this date VASS will not allow schools to enter SIAR 3 scores. | 10.5.3 / Appendix 1.1.3 |
| Thursday 14 October | Final day for lodging application forms for Top Designs, Top Arts and Top Screen in the VCE Season of Excellence 2010 (VCE Design and Technology, Food and Technology, Systems Engineering, Media, Art, Studio Arts, Visual Communication and Design). | 6.5.4 |
| Friday 16 October | Final day for lodging applications for enrolment in 2010 in Chinese Second Language, Chinese Second Language Advanced, Indonesian Second Language, Japanese Second Language or Korean Second Language | 5.2.2 |
| Monday 18 October V | SIAR 3 School-assessed Tasks that are required for review available through VASS | |
| Tuesday 19 October | LOTE (CCAFL) written examinations | |
| Wednesday 20 October | VCE Unit 4 School-assessed Coursework audit material due at the VCAA. | 6.2.1 |
| Monday 25 October | Review by visitation of School-assessed Tasks begins. | |
| Wednesday 27 October | Auslan examination to be held. SIEG 3 Indicative grades for November written examinations are required. After this date VASS will not allow schools to enter indicative grades. | 9.9.1 |
| Thursday 28 October to Friday 19 November | Written examinations held. | |
| Friday 29 October | Final day for lodging applications for the Margaret Schofield Memorial Scholarship. | |
| Friday 5 November | Final day for principals to lodge: <ul style="list-style-type: none"> • requests for Confirmation of Grades for June examination results released to schools • score amendments for VCE School-assessed Tasks from SIAR 1. Earliest date School-assessed Tasks in the Arts and Technology may be returned to students. | 14.2 |
| Monday 8 November V | SIAR 4 scores for VCE Unit 4 School-assessed Coursework. After this date VASS will not allow schools to enter SIAR 4 scores. | 4.2.9 / Appendix 1.1.4 |

| Date | | Section reference |
|------------------------------|--|-----------------------|
| Thursday 11 November | Final date for lodging applications for Top Designs (work from VCE VET Multimedia ONLY) in the VCE Season of Excellence 2010. | 6.5.4 |
| Monday 15 November | <p>ENROLMENT 5</p> <p>This data should be a complete record of all VCE, VCAL and VET enrolments for the current year.</p> <p>After this date VASS will not allow schools to enrol or withdraw students in:</p> <ul style="list-style-type: none"> • VCE Units 1 and 2 • VCAL units • VET units of competence/modules. <p>SIAR 5 unit results due at the VCAA.</p> <p>After this date VASS will not allow schools to enter:</p> <ul style="list-style-type: none"> • VCE unit results • VCAL unit results • VET units of competence/modules results • VCE VET coursework task scores. | 4.2.9 |
| V | | Appendix 1.1.5 |
| Friday 26 November | <p>ENROLMENT 6</p> <p>Final date to amend student addresses.</p> <p>After this date no changes to addresses or other student personal details for 2010 can be accepted.</p> <p>Applications for Themed VCAL in 2011 close.</p> | 4.3.2 |
| V | | |
| Friday 3 December | Applications close for 2010 VCAL Achievement Awards. | |
| Monday 13 December | <p>Results available to students.</p> <p>Final results available to schools.</p> <p>Results package sent to schools:</p> <ul style="list-style-type: none"> • Statements of Results for students studying VCE Units 1 and 2 or VCAL • Certificates for students who have successfully completed their VCE or VCAL • VCE VET and VET/FE Statement of Results listing units of competence/modules completed for students studying VCE Units 1 and 2 only and VCAL. <p>Statements of Results for students enrolled in at least one VCE Units 3 and 4 sequence will be sent to students.</p> | 15 |
| V | | 15 |
| Wednesday 15 December | Anomalous grade report will be available through VASS for the October/November examinations. | 9.9.1 |
| Friday 17 December | <p>End of Term 4.</p> <p>End of 2010 school year.</p> | |

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2011

| Date | | Section reference |
|---------------------------|--|-------------------|
| Friday 18 February | Final day for: | |
| | <ul style="list-style-type: none"> principals to lodge requests for Confirmation of Grades for examinations held in October/November 2010 | 15.8 |
| | <ul style="list-style-type: none"> students to lodge requests to inspect scripts for examinations held in October/November 2010 | 14.2 |
| | <ul style="list-style-type: none"> students to lodge without a late fee, applications for Statements of Marks for all examinations held in 2010. | 15.7 |
| Friday 11 March | Final day for: | |
| | <ul style="list-style-type: none"> notifying the VCAA of alterations to unit results for students who attempted the VCE or VCAL in 2010. A late fee will be charged after this date | |
| | <ul style="list-style-type: none"> principals to lodge Score Amendments for School-assessed Tasks from SIAR 3 in 2010, and initial school assessments for School-assessed Coursework in 2010 | 15.7 |
| | <ul style="list-style-type: none"> students to lodge, with a late fee, applications for Statements of Marks for all examinations held in 2010. | |
| Friday 18 March | Final day for principals to lodge applications for Student Examination Reassessment for examinations held in 2010 | |