

2011 VET IN SCHOOLS: USEFUL RESOURCES & WEBSITES

RESOURCE	DETAILS & WEBSITE
VCE VET General Advice and Information	
An Overview of VET in the VCE and VCAL	<p>A guide specifically designed to provide information on delivery options, student enrolments, VCE VET programs, block credit recognition, apprenticeships and traineeship and contributions of VET to the VCE and VCAL.</p> <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vcaa/vet/vetoverview.pdf
Description of VCE VET Programs	<p>Provides an overview of each of the VCE VET programs, their potential career outcomes and provides weblinks to the relevant training package or curriculum.</p> <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vet/2010descriptionofVCEVETprograms.pdf
VCE VET Program Specific Information	
VCE VET Program Booklets	<p>Contain information on the recognition status of VCE VET programs and the necessary requirements of assessment for study score purposes. New program booklets have been published for redeveloped VCE VET programs for 2011 in: Automotive, Furnishing, Integrated Technologies (formerly Electrotechnology), Laboratory Skills, Music.</p> <p>VCE VET program booklets are available on each of the individual VCE VET program pages on the VCAA website:</p> <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vet/programs/index.html
VCE VET Program Information Flyers	<p>Information sheets designed as general overview for students. Flyers are available on each of the individual VCE VET program pages on the VCAA website:</p> <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vet/programs/index.html
VCE VET Scored Assessment Information	
VCE VET Assessment Guide	<p>This guide is for all VCE VET scored programs and contains background information relating to VCE VET study scores. It contains an overview of study score assessment, the process of integrating study scores with competency based assessment and detailed advice regarding the development and assessment of coursework tasks. This Assessment Guide also contains generic templates, scoring criteria and other coursework assessment records.</p> <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vcaa/vet/programs/scoredassess/vcevet-genericassessmentguide.pdf <p>Program specific assessment advice for VCE VET scored programs is available on each of the individual VCE VET program pages on the VCAA website:</p> <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vcaa/correspondence/bulletins/2010/February/2010FEBSUP5.pdf • www.vcaa.vic.edu.au/correspondence/bulletins/2011/February/2011FEBSUP5.pdf
Scored Assessment in VCE VET programs: Support Advice for assessors	<p>This publication provides assessors with advice about the process of scoring coursework in VCE VET programs.</p> <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vet/programs/scoredassess/phasescoredprocess.pdf
Materials & Templates for Scored Assessment & Past Exams & Assessment Reports	<p>Including assessment plan templates and samples, sample examination questions. These documents are available on each of the individual VCE VET program pages on the VCAA website.</p> <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vet/programs/index.html



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Other Useful VCAA Resources	
Where to Now?	Provides information on the choice of courses available to students in the last two years of secondary school. These include VCE, VCAL and VET. <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/vce/publications/WhereToNow/wheretownowfrontpage.htm
VCE and VCAL Administrative Handbook	Sets out the rules, regulations and policies governing the delivery of the VCE and VCAL, and provides an all-inclusive guide for principals, teachers and administrators. <ul style="list-style-type: none"> • www.vcaa.vic.edu.au/schooladmin/handbook/handbook.html
Other Resources	
National Training Information Service (NTIS)	An online database which provides access to training packages, units of competence and information on qualifications, courses and RTOs. <ul style="list-style-type: none"> • www.ntis.gov.au/Default.aspx?/trainingpackage
Training Support Network (TSN)	Provides information for RTOs including free training resources, Victorian Accredited Curricula and contact details and newsletters from all Curriculum Maintenance Managers. The TSN also provides all Victorian Purchasing Guides. A Purchasing Guide provides information to assist RTOs, trainers and assessors in using nationally endorsed training packages within Victoria. <ul style="list-style-type: none"> • http://trainingsupport.skills.vic.gov.au
Training Packages @ Work: Back 2 Basics	An easy to read guide that explains key information about the VET system in Australia and is appropriate for someone new to the VET sector. <ul style="list-style-type: none"> • www.tpatwork.com/BackToBasicOrder.asp
Purchasing Senior Secondary Education and Training from External Providers	Youth Transitions Division has developed documents to assist government schools to meet their accountabilities when purchasing senior secondary education and training from external providers. Examples include the delivery of VET in Schools programs and the non-VET elements of VCAL. The resources include guidelines, model MOUs and contracts, and parental consent forms. <ul style="list-style-type: none"> • www.education.vic.gov.au/sensecyouth/purchasing.htm
Structured Workplace Learning Manual	The structured workplace learning manual contains information that will assist school based staff to develop, coordinate and manage quality structured workplace learning programs for their students. <ul style="list-style-type: none"> • www.education.vic.gov.au/sensecyouth/careertrans/worklearn/structuredlearning.htm
Information about Apprenticeships and Traineeships	Skills Victoria are responsible for the provision of information relating to apprenticeships and traineeships, whether they be part of a VCE or VCAL or delivered outside of school arrangements. <ul style="list-style-type: none"> • www.skills.vic.gov.au/apprentices