



Victorian Certificate of Education 2009

SUPERVISOR TO ATTACH PROCESSING LABEL HERE

STUDENT NUMBER

Figures

Words

Letter

--

VCE VET COMMUNITY SERVICES

Written examination

Wednesday 11 November 2009

Reading time: 11.45 am to 12.00 noon (15 minutes)

Writing time: 12.00 noon to 1.30 pm (1 hour 30 minutes)

QUESTION AND ANSWER BOOK

Structure of book

<i>Section</i>	<i>Number of questions</i>	<i>Number of questions to be answered</i>	<i>Number of marks</i>
A	9	9	27
B	12	12	41
	<i>Number of electives</i>	<i>Number of electives to be answered</i>	<i>Number of marks</i>
C	2	1	27
			Total 95

- Students are permitted to bring into the examination room: pens, pencils, highlighters, erasers, sharpeners and rulers.
- Students are NOT permitted to bring into the examination room: blank sheets of paper and/or white out liquid/tape.
- No calculator is allowed in this examination.

Materials supplied

- Question and answer book of 13 pages.

Instructions

- Write your **student number** in the space provided above on this page.
- All written responses must be in English.

Students are NOT permitted to bring mobile phones and/or any other unauthorised electronic devices into the examination room.

SECTION A – Short answer questions**Instructions for Section A**

Answer **all** questions in the spaces provided.

Question 1

- a. The community services sector includes aged care and disability services.
Name one other service area.

_____ 1 mark

- b. Explain **two** legal responsibilities of a worker in the service area you have chosen.

_____ 2 marks

Question 2

The community services sector is governed by state and federal legislation.
Name one relevant Act.

_____ 1 mark

Question 3

Community service organisations are culturally diverse.

- a. List **three** things a worker could do to show respect for cultural diversity.

_____ 3 marks

- b. Name one piece of legislation which supports respect for cultural diversity.

_____ 1 mark

Question 4

What is duty of care?

_____ 2 marks

Question 5

List the **four** principles of social justice.

4 marks

Question 6

Emergency relief centres provide material aid to people in financial difficulty. A local emergency relief centre has a policy of not providing services to people who live outside its municipality.

How does this policy relate to the principles of social justice?

2 marks

Question 7

A worker was given the following tasks to complete.

- i. move some heavy equipment
- ii. remove boxes of paper from the reception area to the storeroom
- iii. deal with an angry client

a. Who is responsible for providing a safe working environment in this situation?

- _____
- _____

2 marks

b. Identify **two** OH&S issues relating to one of the tasks the worker has been asked to do.

2 marks

c. For the two issues identified in **part b.**, explain an action that could be taken to reduce or minimise the likelihood of risk or injury.

2 marks

Question 8

Communication is an essential aspect of working in community services.

Give **three** examples of ways a worker can present information to a client other than by speaking.

3 marks

Question 9

List **two** ways a worker can maintain a client's privacy and confidentiality when conducting an interview.

2 marks

Total 27 marks

SECTION B – Scenario**Instructions for Section B**

Answer **all** questions in the spaces provided.

The local council has responded to requests from young people that they be consulted on issues impacting on them and their future by conducting a one-day youth forum. Your school has appointed you to participate as one of 20 young people on the organising committee.

Question 1

In preparing for the forum, why is it necessary to gather information from other young people?

2 marks

Question 2

Give **two** examples of how you could gather information from other young people.

2 marks

Question 3

Describe **three** issues which impact on young people in your local area.

6 marks

Question 4

The organising committee believes there is a need for wider representation at the forum.

What are **three** characteristics of a representative group?

3 marks

SECTION B – continued
TURN OVER

At the forum, following presentations from keynote speakers, small planning groups will be formed to discuss and make recommendations.

Question 5

What **three** things can you do to make sure your small group functions well?

3 marks

Question 6

Identify **two** roles and **two** responsibilities that will be needed for each small group.

4 marks

Question 7

With reference to your knowledge of groups, apart from leadership, describe **two** challenges they might face.

4 marks

Question 8

Ideally, democratic leadership would best suit this group.

Give **three** characteristics of democratic leadership.

3 marks

Question 9

One of your group feels they have not been heard.

Describe **two** ways of addressing this.

4 marks

Question 10

You are now juggling many demands on your time: school, part-time work, sport, leisure and social activities and the committee. You feel stressed. Your parents suggest you give something up, but all of these activities are important to you.

List **two** benefits of maintaining your leisure and social activities.

2 marks

Question 11

Some group members are feeling angry and are threatening to leave the planning group. The whole group decides to establish a timeline with clear and agreed tasks allocated to each member.

Explain how this might empower the young people.

2 marks

Question 12

Your parents comment about the youth forum, saying 'This did not happen in my day'.

Describe one historical, one political and one social change that could explain this comment.

Historical _____

Political _____

Social _____

6 marks

Total 41 marks

**END OF SECTION B
TURN OVER**

SECTION C – Electives**Instructions for Section C**

Section C consists of two electives. Answer **one** elective **only**. Answer **all** questions in the elective chosen.

Elective 1 – Children’s Services Stream**Question 1**

Several children are taking turns at using a toy.

- a. What type of play is this?

1 mark

- b. What are **two** benefits of this type of play?

2 marks

- c. Which age group is most likely to be involved in this type of play?

1 mark

Question 2

Tick (✓) the correct box.

Water play in children’s services is

- a type of play.
 a type of activity.
 inappropriate.

1 mark

Question 3

List **two** play activities that are suitable for one year olds.

2 marks

Question 4

List **six** headings used to organise information when taking a running record of a child.

6 marks

Question 5

Childcare workers set up activities indoors and outdoors.

Name two OH&S responsibilities of childcare workers.

2 marks

Question 6

a. List one routine for children which involves food.

1 mark

b. Explain the importance of providing a variety of healthy food for children in this routine.

2 marks

c. What **two** things could a staff member do to assist children to be independent during food routines?

2 marks

Question 7

List **three** reasons why parents might use a childcare service.

3 marks

Question 8

Explain two benefits of childcare for a child.

4 marks

Total 27 marks

Elective 2 – Community Services Stream

Question 1

In community services, what does an advocate do?

1 mark

Question 2

Explain why social justice principles are important for advocacy.

4 marks

Question 3

Tick (✓) the correct box.

Which one of these best describes what an advocate needs to do?

- be assertive
 be well spoken
 put the client first

1 mark

Question 4

a. The community development process involves community ownership of the _____ .

1 mark

b. List **three** other characteristics of the community development process.

3 marks

c. Choose one of the above characteristics and explain why it is important for community development.

2 marks

Question 5

Explain the role an advocate may take in a community development process.

2 marks

Question 6

Tick (✓) the correct box.

Which one of these activities is **not** community development?

- community building
- counselling and support
- social cohesion
- neighbourhood renewal

1 mark

Question 7

As the community development worker in attendance at a community meeting, you are required to take notes for the purpose of reporting back to your agency.

Other than the date, list **four** important headings that will assist accurate reporting.

4 marks

Question 8

What does empowerment mean in community development?

2 marks

Question 9

Other than empowerment, list **two** other characteristics of a community development approach.

2 marks

Question 10

List **two** things that may be developed through community development.

2 marks

Question 11

Identify **two** aspects that indicate a community development project is sustainable.

2 marks

Total 27 marks

