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| STRUCTURED WORKPLACE LEARNING RECOGNITION ASSESSMENT RECORD |
| **Family name:**  |  | **First Name:** |  |
| **School:** |  |  | **Year Level:** |  |
| **VCE VET Program:** |  | **Qualification:** |  |
|  |
| WLR COMPLETION: |
| Evidence for SWL Recognition should be provided on the WLR. Students can do this in a number of ways. Please indicate below how the student has provided the evidence. |
| € | Detailed responses provided in writing to all WLR questions  | € | Photo / video evidence has been provided to support the WLR  |
| € | Responses are in an abbreviated form e.g. dot points | € | Other workplace evidence has been provided to support the WLR |
| € | Workplace documents have been provided to support the WLR |  |  |
| SWL RECOGNITION REQUIREMENTS: |
| In order for a student to receive credit for SWL Recognition, they are required to satisfy the 6 elements in the table below. Please tick when completed. |
| € | Enrolled in a minimum of **180 hours** in a VCE VET program  | € | Section 2: Reflected on a **minimum of 6 UoCs,** including the Workplace Health and Safety UoC |
| € | Undertaken **80 hours of Structured Workplace Learning (SWL)** in a workplace matching the VET enrolment | € | **Section 3: Post Placement Reflection** completed in the WLR |
| € | **Section 1: Learner Profile completed** in the WLR | € | Reflections discussed with the assessor (see below). |
| COMMENTS (Meeting Notes – required follow up) |
| The assessor is required to discuss the reflections or evidence with the student prior to making a final assessment judgement of S or N |
| **DATE** | **COMMENTS**  | **DATE** | **COMMENTS** |
|  |  |  |  |
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| SWL ASSESSMENT (TICK) SATISTACTORY (S) NOT YET completed (N) |
| **Teacher/Assessor Name**: |   | **Position/Title** |  |
| **Signature**: |  | **Date:** |  |