

**VICTORIAN CURRICULUM ENGLISH F-6 – WRITING MODE**

**PUNCTUATION SCOPE AND SEQUENCE**

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|  | **Content Descriptions** | **Achievement Standard - extract** |
| **Foundation** |
| **Language** - Text Structure and Organisation | Understand that punctuation is a feature of written text different from letters and recognise how capital letters are used for names and capital letters and full stops signal the beginning and end of a sentence [(VCELA156)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELA156) | … when writing... show evidence of...experimentation with capitals and full stops. |
| **Literacy -** Creating Texts | Create short texts to explore, record and report ideas and events using familiar words and beginning writing knowledge [(VCELY160)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELY160) |
| **Level 1** |
| **Language -** Text Structure and Organisation | Recognise that different types of punctuation, including full stops, question marks and exclamation marks, signal sentences that make statements, ask questions, express emotion or give commands [(VCELA190)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELA190) | … when writing...use capital letters and full stops appropriately. |
| **Literacy -** Creating Texts | Create short imaginative and informative texts that show emerging use of appropriate text structure, sentence-level grammar, word choice, spelling, punctuation and appropriate multimodal elements [(VCELY194)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELY194) |
| **Level 2** |
| **Language -** Text Structure and Organisation | Recognise that capital letters signal proper nouns and commas are used to separate items in lists [(VCELA225)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELA225) | … create texts that show.... they use some punctuation accurately. |
| **Literacy -** Creating Texts | Reread and edit text for spelling, sentence-boundary punctuation and text structure [(VCELY231)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELY231) |
| **Level 3** |
| **Language -** Text Structure and Organisation | Know that word contractions are a feature of language and that apostrophes are used to signal missing letters [(VCELA260)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELA260) | … demonstrate understandings ... and choose ... punctuation appropriately for the purpose and context |
| **Literacy -** Creating Texts | Reread and edit texts for appropriate grammatical choices and punctuation [(VCELY267)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELY267) |

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|  | **Content Descriptions** | **Achievement Standard - extract** |
| **Level 4** |
| **Language -** Text Structure and Organisation | Recognise how quotation marks are used in text to signal dialogue titles and quoted direct speech [(VCELA291)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELA291) | … demonstrate understanding...and use appropriate .... punctuation... rereading and editing their work to improve meaning. |
| **Level 5** |
| **Language -** Text Structure and Organisation | Understand how the grammatical category of possessives is signalled through apostrophes and how to use apostrophes with common and proper nouns [(VCELA322)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELA322) | … when writing select specific ... punctuation. |
| **Literacy -** Creating Texts | Reread and edit own and others’ work using agreed language features [(VCELY330)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELY330)  |
| **Level 6** |
| **Language -** Text Structure and Organisation | Understand the use of commas to separate clauses [(VCELA349)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELA349) | … use accurate... punctuation for clarity provide feedback on the work of peers and can make and explain editorial choices based on agreed criteria. |
| **Literacy -** Creating Texts | Reread and edit own and others’ work using agreed criteria and explaining editing choices [(VCELY359)](http://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCELY359) |