2025 Important Administrative Dates

The following table provides important dates for schools with students enrolled in the VCE and VPC.

Reminders about dates, and information about the purpose of data collected on these dates, will be issued via Notices to Schools during the year.

Any changes to these dates that occur during the year will be communicated to schools and providers. This document will then be updated accordingly.

**Critical VASS Date – a**fter this date you will not be able to perform the action in VASS (such as enrol students in Unit 3 and 4 or enter results).

**Handbook section references** refer to the relevant section of the *VCE Administrative Handbook 2025*.

## 2025

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| **Date** | **Description** | **Handbook section references** |
| **Tuesday 28 January** | **Start of Term 1**  Start of school year for government schools (student-free day) | |
| **Tuesday 28 January** | Special Provision Online opens for schools to submit applications for:   * Special Examination Arrangements for students with known conditions * Online application for previously approved Special Examination Arrangements. | **Special Provision** |
| **Friday 7 February** | Last day for:   * Students to lodge applications for Statement of Marks for 2024 VCE external assessments and the GAT * Students to lodge requests to inspect response materials for 2024 VCE external assessments and the GAT. | **Final results:**Reporting to schools |
| **Tuesday 18 February** | School-based Assessment Audit: Unit 3 audit questionnaire opens. | **Quality assurance**: VCE school-based assessment audit |
| **Wednesday 19 February** | Last day for schools to:   * Lodge applications for alternative works/instruments for VCE Music Repertoire Performance | **Scored assessment**: External Assessment |
| **Friday 21 February** | Last day for schools to submit Online requests to apply previously approved Special Examination Arrangements. | **Special Provision** |
| Last day for:   * Schools to notify the VCAA of alterations to 2024 unit results and initial School-based Assessments. After this date, a late fee may apply * Principals to lodge requests for Confirmation of Grades for 2024 VCE external assessments and the GAT * Principals to lodge applications for VCE Examination Score Review for 2024 VCE external assessments. | **Administrative information**: Schools and registered training organisations |
| **Monday 24 February** | **Initial enrolment**  Schools should enter VCE including VCE VM Unit 3–4 enrolments by this date.  Initial enrolment data is critical for VCE Units 3–4 because it is used:   * To develop the 2025 VCE examination timetable * For planning associated with the administration of the GAT and VCE external assessments * To identify schools for the School-based Assessment Audit.   Schools are recommended to enter all of the following available data by this date:   * VCE including VCE VM Units 1 and 2 * VPC Units 1-4 * VET Certificates and units of competency * Registration of International Baccalaureate (IB) students (Year 11 and 12).   Schools may modify enrolment data after this date. | **Administrative information**: Schools and registered training organisations |
| **Monday 3 March** | Last day for schools to submit VCE Extended Investigation research questions. | **Scored assessment**: External assessment |
| **Thursday 6 March** | Last day for schools to:   * Submit their 2025 Agreement to administer and conduct VCE external assessments * Establish centre arrangements for the administration of the GAT and Extended Investigation Critical Thinking Test, including:   + Combining with another school   + Requesting individual students to sit at locations other than their home school. * Nominate supervisors for the 2025 GAT, Extended Investigation Critical Thinking Test and VCE written examinations. | **Administrative information**: Schools and registered training organisations |
| **Friday 7 March** | Last day for schools to submit Special Examination Arrangements applications for the 2025 external assessments for known, ongoing conditions. | **Special Provision** |
| **Friday 14 March** | School-based Assessment Audit: Unit 3 audit questionnaire closes. | **Quality assurance**: VCE school-based assessment audit |
| **Friday 21 March** | Schools are recommended to enter student emails addresses. The VCAA will begin the validation process to verify student email addresses in Term 3.  The VCAA requires schools to enter a non-school email address for each student enrolled at senior secondary level. | **Administrative information**: Schools and registered training organisations |
| **Friday 28 March** | Last day for schools to lodge applications for:   * Funding for the use of an external venue (GAT and the Extended Investigation Critical Thinking Test) * Funding for additional supervision (GAT and the Extended Investigation Critical Thinking Test) * Requests for students to sit the GAT or Extended Investigation Critical Thinking Test interstate or overseas. | **Scored assessment**: External assessment |
| All 2024 VCE external assessment response materials and raw assessment data held at the VCAA will be destroyed. | **Final results**: Reporting to schools |
| **Friday 4 April** | **End of Term 1** | |
| **Tuesday 22 April** | **Start of Term 2** | |
| **Friday 2 May Critical VASS date** | **Last day for VCE including VCE VM Unit 3–4 sequences and VCE VET scored Unit 3 and 4 units of competency**  This data must contain all 2025 VCE, VCE VM and VET enrolment data that is known and available to schools. After this date, VASS will not allow schools to:   * Enter or withdraw enrolments for VCE including VM Unit 3–4 sequences * Enter enrolments for units of competency for VCE VET scored Unit 3–4 sequences * Register IB students * Enter returning Interrupted Studies students * Enter student’s First or Second Language status for Units 3–4 Modern Languages on VASS.   **Last day for universities to enter Higher Education studies (HES) enrolments.**  Enrolments at this date will be used by the Department of Education and Training to fund VET and Department approved community and satellite programs. | **Administrative information**: Schools and registered training organisations |
| Partnership details must be entered on VASS for VCE Unit 3 and VCE Unit 3–4 School-based Assessment. | **Administrative information**: Schools and registered training organisations |
| **Week commencing Monday 12 May** | During this week, the following information will be available on VASS:   * GAT centre arrangements and Student Assessment Timetables (GAT only) * GAT Special Examination Arrangements Advice Slips and Summary Report. | **Scored assessmen**t: External assessment **Special Provision** |
| **Tuesday 13 May** | School-based Assessment Audit: Outcomes of Unit 3 audit questionnaire delivered. | **Quality assurance**: VCE school-based assessment audit |
| **Friday 16 May** | First-round invoices for 2025 fee-paying international students sent to schools. | **Administrative information**: Student enrolment |
| **Friday 30 May** | School-based Assessment Audit: Unit 3 further evidence due at the VCAA. | **Quality assurance**: VCE school-based assessment audit |
| **Monday 16 June** | Last day for schools to flag students eligible for VPC at mid-year by running Midyear Reporting function on VASS. | **Final results**: Reporting to schools |
| **Tuesday 17 June** | General Achievement Test (GAT) held | **Scored Assessment**: General Achievement Test |
| **Friday 20 June** | Last day for schools to confirm centre arrangements for the administration of VCE written examinations including:   * Combining with another school * Requests for individual students to sit at locations other than their home school * Creative and Digital Media examination centres * Lodging requests to use computer-based CAS software. | **Scored assessment**: External assessment |
| Payment of first-round invoices for 2025 fee-paying international students due to the VCAA | **Administrative information:** Student enrolment |
| **Friday 27 June** | Last day for schools to lodge requests for GAT exemptions with the VCAA. | **Scored assessment**: General Achievement Test |
| **Friday 4 July** | **End of Term 2** | |
| **Monday 21 July** | **Start of Term 3** | |
| **Week beginning Monday 21 July** | During this week, the following information will be available on VASS:   * Arrangements for the administration of the Extended Investigation Critical Thinking Test and Student Assessment Timetables (Critical Thinking Test only) * Extended Investigation Critical Thinking Test Special Examination Arrangements Advice Slips and Summary Report. | **Scored assessment**: External assessment  **Special Provision** |
| **Tuesday 22 July** | School-based Assessment Audit: Outcomes of Unit 3 further evidence delivered/Unit 4 audit questionnaire opens. | **Quality assurance**: VCE school-based assessment audit |
| **Wednesday 23 July Critical VASS date** | **Last day for Indicative Grades**  Indicative grades for Extended Investigation Critical Thinking Test are due. | **Scored assessment**: External assessment |
| **Friday 25 July Critical VASS date** | **Last day for Higher Education studies (HES) withdrawals**  After this date VASS will not allow universities to withdraw HES units. | **Qualifications**: VCE |
| Second-round invoices for 2025 fee-paying international students sent to schools. | **Administrative information**: Student enrolment |
| **Last day for VET Assessment Plans**  This data must contain all 2025 VCE including VCE VM and VET enrolment data that is known and available to schools. After this date, VASS will not allow schools to modify assessment plans or registered training organisation (RTO) details including confirmed moderation groups for scored VCE VET programs. | **Scored assessment**: School-based Assessment |
| **Friday 25 July** | Last day for schools to lodge applications for:   * Funding for the use of an external venue (VCE written examinations) * Funding for additional supervision (VCE written examinations) * Requests for students to sit VCE examinations interstate or overseas * Adjustments to a Student Assessment Timetable due to a timetable clash. | **Scored assessment**: External assessment |
| **Monday 28 July Critical VASS date** | **Last day for** **Unit 3 School-assessed Task scores**  Scores for VCE Unit 3 School-assessed Tasks are due. After this date, VASS will not allow the entry of results. | **Scored assessment**: School-based Assessment |
| **Last day for VCE including VCE VM Unit 4 or VCE VET scored Unit 3 and 4 units of competency withdrawal** This data must contain all 2025 VCE including VCE VM, VPC and VET enrolment data that is known and available to schools. After this date, VASS will not allow schools to withdraw students from VCE including VM Unit 4 enrolments or units of competency for VCE VET scored Unit 3–4 sequences. | **Administrative information**: Schools and registered training organisations |
| **Monday 28 July** | Release of Performance and Languages Oral Examination and Extended Investigation Oral Presentation Examination Advice slips. | **Scored assessment**: External assessment |
| **Wednesday 30 July** | Extended Investigation Critical Thinking Test held. | **Scored assessment**: External assessment |
| **Friday 8 August** | School-based Assessment Audit: Unit 4 audit questionnaire closes | **Quality assurance**: VCE school-based assessment audit |
| **Friday 15 August** | Partnership details must be entered on VASS for VCE Unit 4 School-based Assessment. | **Administrative information**: Schools and providers |
| **Week beginning Monday 1 September** | During this week, the following reports will be available on VASS:   * VCE examination centres and Student Assessment Timetables * VCE examination Special Examination Arrangements Advice Slips and Summary Report. | **Scored assessment**: External assessment |
| **Monday 1 September Critical VASS date** | **Last day for VCE Unit 3 School-based Assessment results**  Scores for VCE Unit 3 School-based Assessments are due. After this date, VASS will not allow the entry of results. | **Scored assessment**: School-based Assessment |
| **Monday 8 September Critical VASS date** | **Last day for Indicative Grades**  Indicative grades for all VCE performance examinations are due. After this date, VASS will not allow schools to enter indicative grades for performance examinations. | **Scored assessment**: External assessment |
| **Friday 12 September Critical VASS date** | **Last day for Externally-assessed Task scores**  School scores for Extended Investigation written reports are due. These are used in a quality assurance process. After this date, VASS will not allow schools to enter scores. | **Scored assessment**: External assessment |
| Extended Investigation written reports due at the VCAA. |  |
| **Friday 19 September Critical VASS date** | **Last day for Externally-assessed Task scores** School scores for the Music Composition and Music Inquiry Externally-assessed Tasks due at the VCAA. After this date, VASS will not allow schools to enter scores for the Music Composition and Music Inquiry Externally-assessed Task. | **Scored assessment**: External assessment |
| Music Composition and Music Inquiry Externally-assessed Task student materials due at the VCAA. | **Scored assessment**: External assessment |
| Payment of second-round invoices for 2025 fee-paying international students due to the VCAA. | **Administrative information**: Student enrolment |
| **End of Term 3** | |
| **Monday 6 October** | **Start of Term 4** | |
| 2026 Special Examination Arrangements documentation available on VASS downloads. | **Special Provision** |
| **Monday 6 October to Sunday 2 November** | Performance examinations, Languages oral examinations and Extended Investigation oral presentations conducted. | **Scored assessment**: External assessment audit |
| **Tuesday 7 October** | School-based Assessment Audit: Outcomes of Unit 4 audit questionnaire delivered. | **Quality assurance**: VCE school-based assessment audit |
| **Friday 10 October** | Third-round invoices for 2025 fee-paying international students sent to schools. | **Administrative information**: Student enrolment |
| Last day for lodging applications for enrolment in 2026 in Chinese Language, Culture and Society, Chinese Second Language, Chinese Second Language Advanced, Indonesian Second Language, Japanese Second Language, Korean Second Language and Vietnamese Second Language.  Last day for lodging applications for enrolment in 2026 in English as an Additional Language (EAL) (all applications must be returned to the home school and endorsed by the principal). | **Administrative information**: Student enrolment |
| **Monday 13 October Critical VASS date** | **Last day for Indicative Grades**  Indicative grades for all written VCE examinations and the Extended Investigation Externally-assessed Task (combining Written Report and Oral Presentation) are due. After this date, VASS will not allow schools to enter indicative grades. | **Scored assessment**: External assessment |
| **Wednesday 15 October** | Commencement of End of Year Satisfactory completion updates. | **Qualifications**: VCE **Qualifications**: VPC |
| **Thursday 16 October** | Last day for lodging a request for exemption from the requirement to form a small-group partnership.  All transfer students’ assessing school information must be confirmed in VASS, this impacts moderation groups. | **Administrative information**: Schools and providers |
| Auslan examination held. | **Scored assessment**: External assessment |
| Languages (CCAFL) written examinations held. | **Scored assessment**: External assessment |
| **Friday 17 October** | School-based Assessment Audit: Unit 4 further evidence due at the VCAA. | **Quality assurance**: VCE school-based assessment audit |
| Last day to lodge requests for alternate format names. | **Administrative information**: Schools and providers |
| **Tuesday 28 October to Wednesday 19 November** | VCE written examinations held. | **Scored assessment**: External assessment |
| **Wednesday 29 October Critical VASS date** | **Last day for VCE School-based Assessment results and School-assessed Task scores**  Scores for all remaining VCE School-based Assessments and School-assessed Tasks are due. After this date, VASS will not allow schools to enter any School-based Assessment. | **Scored assessment**: School-based Assessment |
| **Friday 31 October** | Earliest date School-assessed Tasks in the Arts and Technologies may be returned to students. | **Administrative information**: Schools and providers |
| Payment of third-round invoices for 2025 fee-paying international students due to the VCAA. | **Administrative information**: Student enrolment |
| **Monday 10 November Critical VASS date** | **Last day to amend student personal details and consents.**   * Last day for student legal name details to be confirmed and entered on VASS for certification * Last day to amend student addresses, emails and consents.   After this date, no changes to student consents, addresses, emails or other student personal details for 2025 can be accepted. | **Administrative information**: Schools and providers |
| **Monday 17 November Critical VASS date** | **Last day for VCE including VCE VM, VPC and VET units of competency enrolment or withdrawal**  Last day to complete the entry of all VCE including VCE VM, VPC and VET enrolments in 2025. After this date, VASS will not allow schools to enrol or withdraw students in:   * VCE including VM Units 1 and 2 * VPC Units * VET units of competency.   Last day for VCE including VCE VM, VPC and VET units of competency results and VCE VET tasks scores After this date, VASS will not allow schools to enter:   * VCE unit results * VPC unit results * VET units of competency results * VCE VET coursework task scores.   Last day for final check of VCE VET Assessing groups selection on VASS. | **Administrative information**: Schools and providers |
| **Tuesday 25 November** | School-based Assessment Audit: Outcomes of Unit 4 further evidence delivered. | **Quality assurance**: VCE school-based assessment audit |
| **Thursday 11 December** | **Student final results**  Results available to students. Final results available to schools. Summary results data from VCE external assessments available for teachers through the VCE External Assessment Results Service (see VASS). | **Final results**: Reporting to schools |
| **School results package**  Results package delivered to schools, including:   * Statements of Results for students studying VCE including VCE VM Units 1 and 2 or VPC * Certificates for students who have successfully completed their VCE including VCE VM or VPC * VCE VET and VET/FE Statements of Results listing units of competency completed for students studying VCE including VCE VM Units 1 and 2 only and VPC.   Statements of Results for students enrolled in at least one VCE including VCE VM Unit 3–4 sequence will be sent to each student’s home address. | **Final results**: Reporting to schools |
| **Friday 19 December** | **End of Term 4 and 2025 school year** | |

## 2026

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| **Date** | **Description** | **Handbook section references** |
| **Wednesday 28 January** | **Start of Term 1** Start of school year for government schools (student-free day) | |
| **Friday 6 February** | Last day for:   * students to lodge requests to inspect response materials for 2025 VCE external assessments and the GAT * students to lodge applications for Statement of Marks for 2025 VCE external assessments and the GAT. | **Final results**: Reporting to schools |
| **Friday 20 February** | Last day for:   * Schools to notify the VCAA of alterations to unit results and initial School-based Assessments for 2025. After this date a late fee will be charged * Principals to lodge applications for VCE Examination Score Review for 2025 VCE external assessments * Principals to lodge requests for Confirmation of Grades for 2025 VCE external assessments and the GAT. | **Administrative information**: Schools and registered training organisations |
| **Thursday 2 April** | **End of Term 1** | |