VCE VET Assessment Plan template

Student number:										

Assigned to:	Work Perf. (1st)	Work Perf. (2nd)	Industry Project (1st)	Industry Project (2nd)	Product (1st)	Product (2nd)	Portfolio (1st)	Portfolio (2nd)
VASS data entry number:	01	02	03	04	05	06	07	08

Unit code	Unit name	Hours								
Allocation of nominal hours:										

Notes:

- You need to select three tasks to cover all units of competency. Reading down the columns, use ticks to indicate to which task each unit of competency has been assigned.

- You may select two tasks of the same type, but not three. For example, a student could complete two Portfolios but could not do a third Portfolio.

- The assessment of a unit of competency cannot be split between two tasks.

- Decide on task allocation after considering the units of competency and the scoring criteria for each task. This will help you to choose the task type that gives students most scope for demonstrating their achievement of the units of competency.

- The allocation of nominal hours across tasks should be as equally weighted as possible. The VCAA has determined the maximum combined total hours for a single assessment task. Typically, the maximum hours for a single assessment task would not be larger than 50% of the total hours of the scored Unit 3–4 sequence. Refer to the relevant VCE VET assessment plans on the VCE VET program webpages.

- Refer to the current program structure on the VCE VET program webpages for the release numbers associated with the examinable units of competency.

- The VASS data entry number appears on the VASS screen where the assessment plan is entered. Each task type may be available for two separate tasks. Each task type has a VASS data number that is to be used when entering the assessment plan and results on VASS.